



DOMESTIC AND FAMILY VIOLENCE INFORMATION SHARING SCHEME

APPLICATION TO BECOME AN INFORMATION SHARING ENTITY UNDER CHAPTER 5A

The Information Sharing Scheme, contained in Chapter 5A of the *Domestic and Family Violence Act 2007* (the Act), allows Information Sharing Entities (ISEs) to share relevant information, where it is necessary to protect people from serious threats of domestic and family violence (DFV). The Act designates certain government agencies and non-government schools as ISEs. Other agencies can apply to become an ISE by completing this application form. Prior to applying, agencies should familiarise themselves with the DFV Information Sharing Guidelines, available on the Territory Families website.

The process

1. Non-government agencies who provide a domestic violence related service (as defined in section 124B of the Act) may apply to become an ISE by completing this application form and submitting it to Territory Families.
2. Territory Families will assess these applications and make recommendations to the Minister for Territory Families. The Minister will determine whether they are satisfied that the agency will comply with the DFV Information Sharing Guidelines.
3. Territory Families will inform agencies of the result and the reasons for the decision.
4. ISEs must agree to align their policies, procedures and tools with the Risk Assessment and Management Framework (RAMF). The RAMF is due to be delivered in November 2019, at which time organisations can opt-in to the Scheme.
5. Under the Act, new ISEs must be prescribed by regulation. It is expected that this will occur in tranches, with the first tranche planned for early 2020.

How do I find out more?

The website (link below) provides relevant information to ISEs and other stakeholders, including links to the DFV Information Sharing Guidelines, useful tools and templates, an e-learning training module, factsheets, a list of ISEs, and information on how to apply to become an ISE.

<https://territoryfamilies.nt.gov.au/dfv/informationsharing>

You can also contact the Office of Domestic, Family and Sexual Violence Reduction Policy in Territory Families on (08) 89357803 or email: TF.DomesticViolenceDirectorate@nt.gov.



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APPLICATION TO BECOME AN INFORMATION SHARING ENTITY UNDER CHAPTER 5A OF THE *DOMESTIC AND FAMILY VIOLENCE ACT 2007*

Please complete this form (including marking the checkboxes) and return it to the Office of Domestic, Family and Sexual Violence Reduction Policy in Territory Families by email:

TF.DomesticViolenceDirectorate@nt.gov.au

I am authorised on behalf of _____ [Click or tap here to enter text.](#) to confirm that the agency:
(name of agency)

- provides a domestic violence related services as defined in section 124B of the *Domestic and Family Violence Act 2007*;
- will comply with the requirements of the legislation as outlined in the DFV Information Sharing Guidelines;
- will align its policies, procedures, practice guidelines and tools relevant to the sharing of information under Chapter 5A of the *Domestic and Family Violence Act*;
- will align its policies, procedures, practice guidelines and tools relevant to the sharing of information under Chapter 5A of the *Domestic and Family Violence Act* with the Risk Assessment and Management Framework (due to be completed by November 2019);
- has identified which staff will be authorised to share information, based on their functions and role in the agency, **and/or** whether the agency will authorise specific personnel as information sharers; and
- will ensure that the identified staff as well as other relevant staff undertake the appropriate training.

Name: [Click or tap here to enter text.](#)

Position: [Click or tap here to enter text.](#)

Signature:

Date: [Click or tap here to enter text.](#)

