Annual Report
2012–2013
How to contact us

Head Office
Darwin Plaza, Level 5
41 Smith Street
Darwin NT 0800

PO Box 40596
Casuarina NT 0811

Telephone: (08) 8999 2737
Fax: (08) 8999 2833

Internet: http://childrenandfamilies.nt.gov.au
Transmittal letter

The Honourable John Elferink MLA  
Minister for Children and Families

Dear Minister

I am pleased to submit the 2012-13 Annual Report on the activities and achievements of the Department of Children and Families.

This report and the accompanying financial statements fulfil the requirements of Section 28 of the Public Sector Employment and Management Act, Section 12 of the Financial Management Act and the Information Act.

I advise that to the best of my knowledge and belief:

a) proper records of all transactions affecting the Department are kept and the employees under my control observe the provisions of the Financial Management Act, the Financial Management Regulations and the Treasurer’s Directions;

b) procedures within the Department afford proper internal control, and these procedures are recorded in the Department of Health’s Accounting and Property Manual, which has been prepared in accordance with the requirements of the Financial Management Act;

c) there is no indication of fraud, malpractice, major breach of legislation or delegation, major error in, or omission from, the accounts and records;

d) the internal audit capacity available to the Department is adequate and the results of internal audits have been reported to me;

e) the financial statement included in this report has been prepared from proper accounts and records and is in accordance with the Treasurer’s Directions;

f) all Employment instructions issued by the Commissioner for Public Employment have been satisfied; and

g) procedures within the Department complied with the requirements of the Information Act.

Yours sincerely

Jodeen Carney  
Chief Executive Officer  
27 September 2013
# Contents

## Part I – OVERVIEW
- Message from the CEO .......................... 2
- Key Highlights 2012-13 ......................... 3
- About the Department of Children and Families .......................... 5
- Our Budget ........................................ 7
- Our Employment Profile ..................... 8
- Strategic Plan 2012-15 ......................... 8
- Our Organisational Structure as at 30 June 2013 .................. 10

## Part II – GOVERNANCE
- DCF Corporate Governance Structure 2012-13 ......................... 12
- ELG Members ..................................... 13
- Corporate Governance Committees ......................... 14
- Internal Reviews .................................. 16
- Review of Whole of Government Policies ......................... 16
- External Reviews .................................. 16
- Shared services with the Department of Health ......................... 17
- Acts administered by the Department ......................... 17
- Information and Privacy .................................. 18
- Complaints ........................................ 18

## Part III – PERFORMANCE
- Performance against Budget Paper No. 3 Outputs ......................... 20
- Department of Children and Families’ contribution to other Northern Territory Government outcomes ......................... 23
- Welfare recovery .................................. 23
- Charles Darwin University and Northern Territory Government Partnership Agreement 2007-12 ......................... 24
- National Committees, Strategies and Agreements ......................... 26

## Part IV – OUR PEOPLE: PEOPLE MANAGEMENT
- Overview ........................................ 29
- Recruit and develop staff .................................. 29
- Workplace health and safety .................................. 31
- Human resource services .................................. 31
- Employment records .................................. 31

## Part V – FINANCIAL STATEMENTS
- Certification of the Financial Statements ......................... 33

## Part VI – NGO FUNDING
- Overview ........................................ 58
- Organisations funded in 2012-13 .................................. 59

## Part VII – APPENDICES
- Appendix 1(a): Committee and council membership ......................... 61
- Appendix 1(b): DCF representation on committees ......................... 63
Part I – OVERVIEW
Message from the CEO

As the newly appointed Chief Executive Officer of the Department of Children and Families (DCF) I am pleased to introduce the agency’s third annual report.

I thank past acting and permanent Chief Executive Officers for their efforts in serving the vulnerable children of the Northern Territory.

There are various multiple demographic, geographic, economic and historical challenges to protecting and supporting children and families in the Northern Territory. It is the continued commitment of staff, carers, families and communities working together that enable us to keep meeting these challenges.

Since the change of government in August 2012, a number of strategic reforms to the child protection system in the Northern Territory are being enhanced through the amendment of the Care and Protection of Children Act. These reforms provide an opportunity to build on existing work and enable us to introduce contemporary practices in child protection that will support the frontline workers in keeping children safe.

The focus of the Department is on continuing to grow our capacity to deliver family support, child protection and out of home care services. Providing these services in regional and remote locations requires a strategy that integrates our services in partnership with each community and our service delivery partners. Children in the Chief Executive Officer’s care must have a safe, secure home to help them achieve their potential and a quality plan that guides their journey through a difficult period in their lives. DCF’s out of home care reform is underway and progressing these two critical goals. The development of a family support framework in partnership with service providers is an equally important reform to enable DCF to focus on strengthening the statutory child protection system and the safety net for vulnerable and at risk families.

Child protection is arguably one of the most contentious, challenging and dynamic fields of work within the human services sector. It is critical that DCF has the right people, with the right skills in the right positions at the right time to meet the needs of the children, families and communities we serve now and into the future. DCF’s first Workforce and Learning Strategy will set the strategic direction for building and developing a competent and confident workforce that is truly representative of the community it serves.

Looking ahead, I believe 2013-14 will be a year of achievement and cohesion for the Department as we embrace both sensible and progressive approaches to child protection and work together to have a positive impact on the lives of vulnerable children and families in the Territory.

Jodeen Carney
Chief Executive Officer
27 September 2013
Key Highlights 2012-13

July 2012

• The information sharing provisions under the Care and Protection of Children Act were implemented, enabling people and practitioners to share information relating to the safety and wellbeing of a child without fear of criminal or civil liability.

• The Northern Territory Government’s Foster and Kinship Carer Service Awards were held in Darwin and Alice Springs.

• The Northern Territory Minister for Women’s Policy chaired the second COAG Select Council on Women’s Issues at Parliament House.

• DCF and the Department of the Attorney-General and Justice commenced Multi-agency ‘family safety meetings’, a key operational element of the Integrated Response to Family Violence in Alice Springs initiative.

August 2012

• DCF co-facilitated the National Aboriginal and Islander Children’s Day event to celebrate Aboriginal and Torres Strait Islander children, and acknowledge the importance of their safety, wellbeing and connection to culture and family.

• The Winangay Aboriginal Kinship Assessment Tools Forum was held. The forum provided an opportunity to discuss different approaches to assessing and supporting kinship carers and how the Northern Territory (Territory) systems can evolve to better meet the needs of both the children and the carers.

• DCF’s Nhulunbuy office joined the Department of Health (DoH) in hosting a keeping children and families strong and safe marquee display at the Nhulunbuy Festival Celebration.

September 2012

• DCF celebrated National Child Protection Week by supporting and hosting a number of events, including the National Association for the Prevention of Child Abuse and Neglect (NAPCAN) breakfast and the Maningrida Community hunting day.

October 2012

• The Yirrkala Community Child Safety and Wellbeing Team (CCSWT) and Families as First Teachers (FaFT) program joined together in a successful new scrapbooking initiative to provide parenting support networks and engage young mums in the local community.

November 2012

• DCF commenced the development of a multi-faceted Out of Home Care System Reform Strategy.

• The Women’s Safe House team won the Chief Minister’s Award in the Category of Enriching our Society for helping community members feel safe.

• Two self-paced learning tools about universal mandatory reporting requirements under the Care and Protection of Children Act and the Domestic and Family Violence Act were completed and made available online for all Northern Territory Government staff.

December 2012

• The Mobile Outreach Service Plus team (MOS Plus) celebrated the completion of The Hero Book, an emotional wellbeing program designed to lead a group of young people through a therapeutic process in which they are invited to be the author, illustrator, main character and editor of a book about their life.

• Nine DCF employees, including three Aboriginal staff, graduated with a Graduate Certificate in Remote Health Practice (Child Protection), a qualification delivered by the Centre for Remote Health as a joint initiative of Charles Darwin and Flinders universities.
January 2013

- As part of the Alice Springs-based Integrated Response to Family Violence initiative, Alice Springs Women’s Centre commenced operating a new Victim Safety and Support service at Alice Springs Magistrates Court.
- DCF Learning and Development Unit celebrated a successful joint graduation with the Department of Business (DoB) and DoH for a total of 23 staff members. Graduates completed the Certificate IV in Youth Work and the Certificate IV in Training and Assessment.

February 2013

- DCF ran forums with staff to increase the capacity of workers to operate within a strengths-based practice approach.
- DCF participated in a three day FaFT professional development program in Darwin to discuss service integration within communities.

March 2013

- The Mobile Child Protection Teams (MCPT) moved from Darwin to regional service centres to increase the capacity of the regions to respond to child protection investigations.
- DCF sponsored 24 places in the Certificate III in Community Services Work. This qualification is contextualised to the Territory to grow the capability of the child protection workforce and develop staff skills to deliver statutory child protection through a casework model within a community services risk management framework.

April 2013

- DCF conducted a total of 14 forums on the Child Protection Practice Framework, with 140 staff participating from most service centres across the Territory.

May 2013

- As part of the five year Memorandum of Understanding established between DCF and Charles Darwin University (CDU), DCF announced the recipients of the 2013 DCF Workplace Integrated Learning Scholarships. Up to five scholarships will be granted each year from 2012 to 2016.

June 2013

- DCF approved a new service agreement with Strong Aboriginal Children, Together (SAF,T) for Aboriginal children focusing on carer recruitment.
About the Department of Children and Families

Who we are and what we do

DCF is the principal child protection agency in the Territory and a lead agency for child and family well-being.

DCF works in partnership with the community, government agencies and non-government providers to deliver services for vulnerable and disadvantaged children, families and communities including:

- Child Protection;
- Adoption;
- Out of Home Care;
- Family and Parenting Support; and
- Domestic and Family Violence.

DCF provides services to a population of 235,183¹ in an area spanning more than 1.3 million square kilometres. Services are delivered via a central office and through the five main services centres of Darwin, Katherine, Tennant Creek, Alice Springs and Nhulunbuy as well as a number of remote communities.

My Story

Family Support

John* was nine years old when he was removed from his family by DCF due to major concerns regarding medical neglect. He spent three months in hospital in Darwin having medical treatment and rehabilitation.

After the court awarded a short-term guardianship order to the CEO of DCF, John’s great uncle and aunty applied to be kinship carers so he could remain with family in Darwin. After a year, he moved back to his community, healthy and happy. John now lives back in his community with his uncle who is an approved kinship carer and who takes him to school every day and spends all day at the school, ensuring John feels safe and supported. His uncle also now has an Ochre Card and has a job with the school supporting families and children with after school programs.

* not his real name

Our vision
Strong families, safe children, better futures.

Our mission
Making a difference by supporting parents and families to care for their children, improving opportunities for vulnerable individuals and developing increasingly connected communities.

Our values
Respectful: We are respectful of our clients, our partners, our stakeholders and one another, showing regard for cultural ways, individual wellbeing, interests and rights.
Responsive: We recognise and respond to the diversity of our clients, our people, our partners and our stakeholders.
Client-centred: Our clients are central to what we do – we aim to work with people in a fair and equitable manner at all times.
Outcome focused: We focus on quality, outcomes and continuously build our skills, knowledge and capability to achieve positive results with our clients and the communities we serve.
Collaborative: We actively seek authentic engagement for better results and shared goals.
Ethical: We perform our work with integrity, honesty and professionalism.
Accountable: We are open, accountable and transparent in our decision making and processes.

Our clients and stakeholders
DCF interacts and works with a broad range of internal and external stakeholders including government and non-government agencies, the community sector, and those who provide placement and family support services to children across the Territory. Key clients and stakeholders include:

• children and young people who have experienced harm or are at risk of abuse and neglect;
• parents and primary carers who need support to provide safe care for children through coordinated access to family support, parenting services and respite services;
• children and young people who are unable to safely live with their parents;
• children relinquished through adoption and the adoptive parents;
• foster and kinship carers and other service providers providing care and support to children and young people in care;
• children and families experiencing or escaping domestic and family violence;
• children and young people requiring care and support through out of home care services;
• the non-government sector; and
• individuals and communities affected by disaster through leading disaster welfare recovery responses.
Our Budget

Revenue
Funding is provided to DCF for a range of services. Funding includes:

- Parliamentary appropriations from the Northern Territory Government for family and parent support, child protection, out of home care and family violence; and
- revenue from the Australian Government (such as specific purpose payments and national partnership agreement payments) for child protection, family violence and Aboriginal services.

During 2012-13, DCF received $160.8 million in revenue from:

- grants and subsidies: $2.1 million;
- Northern Territory Government appropriations: $143.0 million;
- Australian Government appropriations: $8.3 million;
- sales of goods and services: $0.1 million; and
- other revenue: $7.3 million.

Expenditure
DCF’s total operating expenses for 2012-13 was $176.6 million which included:

- employee expenses: $74.1 million;
- grants and subsidies: $72.4 million;
- purchase of goods and services: $17.9 million; and
- other expenses: $12.2 million.
Our Employment Profile

As at 30 June 2013, DCF had 652 employees, with approximately 84 per cent of the workforce providing frontline services. Of the 652 employees:

- approximately 15 per cent of staff were employed on a part-time basis;
- nearly 22 per cent of the DCF workforce self-identify as Aboriginal and Torres Strait Islander;
- 78 per cent of staff were female and 22 per cent male; and
- 45 per cent (286 staff) were employed in locations outside the Darwin metropolitan area.

Strategic Plan 2012-15

The DCF Strategic Plan 2012-15 sets out the key priorities and goals that drive the Department’s work.

The Strategic Plan was informed by input from key stakeholders including the Northern Territory Council of Social Service, SAF,T, Office of the Children’s Commissioner, and DCF’s Aboriginal and Torres Strait Islander Advisory Group.

Machinery of government changes including the movement of Office of Youth Affair’s, Office of Women’s Policy, Homelessness Services and the Sexual Assault Referral Centres out of DCF, flagged required changes in the content and direction of the Strategic Plan. The revised Strategic Plan will align to the Northern Territory Government blueprint Framing the Future and will be finalised in 2013-14.
DEPARTMENT OF CHILDREN AND FAMILIES

STRATEGIC PLAN 2012 – 2015

OUR VISION
Strong families, safe children, better futures.

OUR MISSION
Making a difference by supporting parents and families to care for their children, improving opportunities for vulnerable individuals and developing increasingly connected communities.

OUR VALUES
Respectful | Responsive | Client-centred | Outcome-focused | Collaborative | Ethical | Accountable

OUR STRATEGIC PRIORITIES AND GOALS

Supporting children in care

- Children in care are healthier and have improved wellbeing
- Children in care participate and achieve at school
- Children in care transition successfully to further learning, work and independent living
- Children in care are reunited into safe families
- Carers are engaged, retained, skilled and supported

Strongening individuals and families

- Vulnerable families are supported in caring for their children
- Individuals experiencing family violence have support to break the cycle of violence
- Specialist homelessness services respond to the needs of Territorians
- Survivors of sexual abuse are supported

Strongening communities

- Young Territorians begin shaping a positive future for the Northern Territory
- Women have advanced political, economic, social, cultural and civil status
- Communities are engaged to reduce sexual assault, domestic and family violence, and child abuse and neglect

Keeping kids safe

- Increased capacity to respond to the needs of vulnerable children and young people
- Supported families stay together
- The best interests of children are central to legislation and the legal system
- Children and young people are safe with child safety workers and volunteers

Earlier and better quality support

- Earlier, coordinated support for vulnerable families to prevent child abuse and neglect
- Increased community awareness so that families, parents, young people and children are supported earlier

OUR ORGANISATIONAL ENABLERS

Collaborate with partner organisations
The staff and leaders of partner organisations are involved
The Department works with partner organisations to achieve the best possible outcomes for children and families

Recruit and support staff
Recruit skilled, qualified and experienced staff
Develop and develop staff to ensure career pathways
Staff are supported to achieve their potential

Create a professional and high performance culture
Staff have defined roles and responsibilities, are held accountable for their work
Staff are committed to the vision and strategic priorities of the Department
Staff have a common understanding with the whole organisation
The Department uses best practice models of governance and risk management
The Department has a culture of openness, candour and learning

Respond to diversity, gender and cultural differences
The Department and partners organisations respond to the needs of Aboriginal children, families and communities
Services respond to diversity and are sensitive to culture and gender
Applicants and clients contribute to key decision making

ANNUAL REPORT 2012-13
9
Part II – GOVERNANCE
DCF Corporate Governance Structure 2012-13

In August 2012, machinery of government changes resulted in the transfer of the Office of Youth Affairs, Office of Women’s Policy, Homelessness Services and the Sexual Assault Referral Centre to other agencies.

As a result of the Mini Budget announcement in December 2012, and a re-focus for DCF, three previous policy divisions (Care and Protection Policy and Program Development, Social Inclusion Policy and Partnerships, and Strategic Policy and Performance) were restructured into one division called Policy and Partnerships. In association with structural changes and to improve reporting efficiencies, the position of Deputy Chief Executive was left vacant and is not reflected in the organisational structure in this Annual Report.

During 2012-13, DCF reported to the:

- Minister for Children and Families;
- Minister for Child Protection;
- Minister for Women’s Policy; and
- Minister for Young Territorians.

Ministers received advice from four Government appointed committees (members as at 30 June 2013 are listed in Appendix 1(a)):

- Child Protection External Monitoring and Reporting Committee;
- Northern Territory Families and Children Advisory Council;
- Youth Minister’s Round Table of Young Territorians; and
- Youth Justice Advisory Committee.

In accordance with Department structural reforms, the Child Protection External Monitoring and Reporting Committee and the Northern Territory Families and Children Advisory Council were discontinued.

In August 2012, the responsibility of the Youth Minister’s Round Table of Young Territorians and Youth Justice Advisory Committee was transferred out of DCF.

Executive Leadership Group

The Executive Leadership Group (ELG) assists the Chief Executive Officer with the strategic management and operation of the Department. ELG met monthly during 2012-13 and was responsible for setting the governance standard and ethos that staff draw on in their work.

Key Functions of the ELG include:

- sets strategic direction and objectives for DCF;
- develops and oversees the implementation of strategic plans, policies and programs;
- monitors performance against plans and targets where appropriate;
- monitors financial expenditure for the agency;
- oversees strategic management of human resources;
- oversees corporate governance arrangements; and
- considers other matters as appropriate.
ELG Members

In accordance with Department structural reforms, membership of ELG changed during 2012-13. Membership as of 30 June 2013 included:

- Chief Executive Officer (Chair);
- Executive Director, Office of the Chief Executive;
- Executive Director, Policy, Partnerships and Performance;
- Regional Executive Directors, Greater Darwin, Katherine and Northern, and Central Australia;
- Executive Director, Corporate Services; and
- Director, Aboriginal Collaboration, Engagement and Strategy.

My Story

A Leader for the Future

16 year old Emily* has been participating in IMPACT – the young Indigenous leadership program which is designed to build a community of young Indigenous leaders. Managers of the program have commented positively about Emily’s participation especially in regard to her ‘workshop participation, hard work and communication skills and how she has grown in confidence and achieved in the program.’ Her carers and family are very proud of her achievements.

* not her real name
# Corporate Governance Committees

DCF has established six corporate governance committees (membership details at Appendix 1(a)):

<table>
<thead>
<tr>
<th>Committee</th>
<th>Role</th>
<th>Key Functions</th>
</tr>
</thead>
</table>
| **Executive Leadership Group**     | Assists the Chief Executive Officer with strategic management and operation of DCF. | Sets strategic direction and objectives for DCF.  
Develops and oversees the implementation of strategic plans, policies and programs.  
Monitors performance against plans, budgets and targets where appropriate.  
Oversees strategic management of human resources.  
Oversees corporate governance arrangements.  
Considers other matters as appropriate. |
| **Audit and Risk Management Committee** | Provides independent and objective advice to assist the Chief Executive Officer in discharging responsibilities under the Financial Management Act. The Committee also established a subcommittee to consider and provide advice on disaster management, recovery and welfare issues on an agency and whole of government basis. | Monitors strategic risks and the adequacy of controls established to manage identified risks.  
Monitors and reviews the adequacy of policies, practices and procedures in relation to their contribution to, and impact on, DCF’s internal control environment.  
Monitors the internal audit function including development of audit programs and monitoring of audit outcomes and the implementation of recommendations.  
Reviews financial statements and other public accountability documents (such as annual reports) prior to their approval by the Chief Executive Officer.  
Assesses the state of organisational governance and recommend strategies for improvement.  
Liaises with external auditors regarding audits conducted and respective audit plans.  
Approves the annual internal audit plan and terms of reference for internal audit activity.  
Oversees a Disaster Recovery Management Sub-Committee established to consider disaster management/recovery/welfare issues and activities on an agency and/or whole of government basis.  
Undertakes other functions as determined by the Chief Executive Officer. |
| **Finance Committee**               | Assists the Chief Executive Officer with effective financial management of DCF. | Oversees controls and measures to manage and monitor operational budgets.  
Reviews and approves financial policies.  
Recommends rectification strategies for operational budgets where appropriate.  
Monitors DCF’s capital program.  
Considers financial advice on proposed/amended Departmental programs.  
Oversees development of the annual budget and forward estimates.  
Oversees agency resource management strategies.  
Considers and makes recommendations on financial matters as appropriate. |
| **Out of Home Care (OOHC) Reform Steering Committee** | Provide executive level oversight and support to OOHC reform through the prioritisation of resources, expertise and program responses across DCF. | Directs and authorises the OOHC Reform Element Working Groups.  
Monitors the progress and impact of OOHC reform elements and intervene where necessary.  
Debates and considers decision points and critical issues arising from OOHC reform.  
Coordinates internal and external communication relating to OOHC reform. |
### Committee | Role | Key Functions
--- | --- | ---
**Information Management Committee** | Provides guidance to the Chief Executive Officer on the development, management and use of information/communications resources and technology in the Department. | DCF is not a stand-alone provider of information/communications resources and technology. Noting the shared services arrangements and dependency upon DoH, the Information Management Committee:  
• oversees and monitors information/communications resources and technology activity;  
• reviews and approves information/communications resources and technology policies and plans;  
• provides recommendations on the delivery/development of major information management; knowledge management and information and communications technology initiatives;  
• monitors the delivery of major information resource and technology initiative;  
• provides advice and direction in relation to Northern Territory Government information communications technology initiatives; and  
• considers and makes recommendations on information/communications resources and technology matters as appropriate.  
  
**Strategic Workforce Committee** | Provides guidance to the Chief Executive Officer on human resource management policy and workplace health and safety issues for DCF. | Oversees and monitors human resourcing requirements.  
Reviews and approves human resource management policies.  
Provides strategic advice on:  
• recruitment and retention strategies;  
• recruitment and retention strategies;  
• alignment of the workforce to the Department’s outcomes;  
• strategies to increase the Department’s Aboriginal and Torres Strait Islander workforce participation;  
• middle and senior management succession planning;  
• enterprise bargaining negotiations and industrial matters; and  
• workforce health and safety issues.  
Oversees development of professional training programs.  
Considers and makes recommendations on human resource management matters as appropriate.  
Provides strategic direction on workplace, health and safety matters to the various workplace health and safety committees to ensure:  
• DCF meets its legislative responsibilities;  
• continuous workplace health and safety improvement; across DCF; and  
• the integration of workplace health and safety principles into DCF’s core functions and management systems.  
  
A list outlining a cross section of DCF representation on various national and Northern Territory committees is at Appendix 1(b).
Internal Reviews

Reviews play a key part in DCF’s policy and program development approach and throughout 2012-13 a number of internal reviews led by the organisation’s Audit and Risk Management, Practice Integrity, and Research and Evaluation teams occurred to inform the business on critical governance, process, system and case practice improvements that could be implemented.

Some of the reviews commenced or completed in 2012-13 include:

- key child protection services (including the Child Abuse Taskforce);
- review of residential care services; and
- evaluation of kinship care tools (including assessment, finding family model of practice and the use of interpreters).

Review of Whole of Government Policies

In 2012-13, DCF did not undertake any reviews of whole of government policy relating to areas in which it has lead responsibility.

However, development of a whole of government Child Safety and Wellbeing Plan for 2012 was facilitated by DCF and involved six other human service departments of the Northern Territory Government. Each agency provided specific strategies outlining how core business activities would contribute to child safety and wellbeing outcomes and committed to actions over the 12 month period. The plan was designed to support and enable inter-agency collaboration and provide the necessary platform for procedural and practice change.

DCF was also responsible for managing the contract awarded to KPMG to evaluate the impact of introducing mandatory reporting into the Territory under the *Domestic and Family Violence Act*, which was completed in 2012-13 and provided to the Northern Territory Government for consideration.

External Reviews

No new external reviews were carried out on DCF during 2012-13, however implementation continued against previous reviews.

Of the 16 recommendations generated from the Northern Territory Coroner, eight have been implemented and four have been addressed through other actions. Another four remain in the process of implementation.

Of the 28 formal and five additional recommendations made by the Northern Territory Ombudsman in the report ‘A Life Long Shadow: Report of a Partial Investigation of the Child Protection Authority’, 20 were accepted by DCF under the previous government. Of these recommendations, 14 have been implemented and one is in the process of implementation. The remaining five recommendations have been addressed through other actions.

DCF has implemented all nine recommendations made by the Children’s Commissioner as a result of ‘Report in respect of Baby BM’ and ‘Report into NT Family and Children Intake and Response Process’.

DCF endeavours to implement all recommendations made by the Children’s Commissioner resulting from his investigations of complaints of DCF service delivery to individual children.

A number of the recommendations from the Ombudsman and Coroner reports correlated with Board of Inquiry recommendations.
Report of the Board of Inquiry into the Northern Territory Child Protection System

The Board of Inquiry (BOI) into the Child Protection System in the Territory made 147 recommendations for reforming the child protection system. DCF worked with the Northern Territory Government to implement the recommendations across the Territory.

As at 5 June 2013:

• 83 recommendations have been completed or addressed through alternative means;
• 53 recommendations have commenced with almost half (26) depending on legislative change;
• a further two recommendations are at the discretion of the Court; and
• the remaining 9 recommendations are no longer being actioned.

Since August 2012, the Northern Territory Government has moved on from a single focus on the BOI recommendations to focus on improving the safety and wellbeing of children across the Territory.

The Territory approach is based on the needs of children and families, particularly those living in remote parts of the Territory. While BOI generated work has not been lost and can be reported on, it is not our primary driver, keeping children safe is our business and goal.

Shared Services with the Department of Health

DCF has a formal shared corporate services arrangement with DoH to achieve maximum efficiencies for the delivery of those services for both agencies.

In 2012-13, DCF provided DoH with $2.8 million for shared services including:

• information management (including records management and library services);
• business systems management;
• capital works and facilities;
• transport management (including travel and fleet management);
• grants and procurement support; and
• corporate learning and development.

A revised agreement for 2013-14 is being developed to include specific operating level agreements for the delivery of specific services purchased by DCF.

Acts Administered by the Department

Legislation administered by DCF

In August 2012, machinery of government changes resulted in Youth Justice legislation transferring, along with Youth Justice, out of DCF.

The Department has responsibility for the administration of the following Acts and Regulations:

• Adoption of Children Act;
• Adoption of Children Regulations;
• Care and Protection of Children Act 2007 (provisions relating to child protection);
• Care and Protection of Children (Mediation Conference) Regulations;
• Care and Protection of Children (Placement Arrangements) Regulations;
• Care and Protection of Children (Screening) Regulations;
• Family Law (Child Abduction Convention) Regulations;
• Guardianship of Infants Act;
• Youth Justice Act (Part 6A); and
• Youth Justice Regulations.

Changes to legislation

Amendments to the Care and Protection of Children Act to introduce an Information Sharing Framework commenced on 1 July 2012. The Northern Territory Government has also committed to review the Care and Protection of Children Act. In 2013-14, consideration will be given to amending the Act to better reflect contemporary approaches to child protection through a new model of protection orders, court processes and practice that will suit the unique circumstances and needs of the Territory.

Information and Privacy

The Information Privacy Officer in the Legal Services unit deals with formal applications received under the Freedom of Information provision of the Information Act. The officer assists DCF staff, members of the public and other organisations to access government and personal information in less formal ways.

The officer also processes various other requests for information such as those made under subpoena, and those related to Crime Victims Services Unit applications and coronial inquests.

In 2012-13, 17 Freedom of Information applications were lodged and accepted by DCF under the provisions of the Information Act. One was withdrawn and all others were processed.

Complaints

Complaints, as well as compliments and suggestions for improvement are vital feedback that allows DCF to understand its clients and stakeholders’ views.

DCF operates a call complaints hotline 1800 750 167 and has an electronic complaints mailbox (DCFcomplaints@nt.gov.au), both of which are publicised on DCF’s website. There are also complaints officers in each region dedicated to receiving and responding to complaints.

In 2012-13, DCF received 230 new complaints; 202 were resolved and 28 are progressing as at 30 June 2013. These figures included complaints made directly to DCF, complaints received through the Minister for Child Protection and Children and Families, and complaints received through external bodies including the Ombudsman and the Office of the Children’s Commissioner.

DCF has established a new complaint management database that will enable the efficient tracking and analysis of complaints. This system will be implemented in 2013-14 and will enhance DCF’s ability to respond to feedback and enable greater analysis to strengthen business systems and service provision.
Performance against Budget Paper No. 3

Outputs

BP3 Output 1 – Child Protection Services

Services aimed at the protection and minimisation of harm to children, including investigation of reports of abuse, placement of children in the care of the Chief Executive Officer, family reunification and reconnection and intensive family support. Child Protection Services also involves provision of early intervention services for vulnerable families.

<table>
<thead>
<tr>
<th></th>
<th>2010/11 Actual</th>
<th>2011/12 Actual</th>
<th>2012/13 Estimate</th>
<th>2012/13 Actual</th>
<th>2013/14 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Output cost</td>
<td>$38.9M</td>
<td>$49.4M</td>
<td>$59.1M</td>
<td>$55.3M</td>
<td>$58.1M</td>
</tr>
</tbody>
</table>

**Performance measure**

- Child protection notifications received\(^{1,2}\): 6 533, 7 970, 9 400, 9 967, 10 000
- Child protection investigations - finalised: 4 602, 4 257, 3 700, 3 558, 4 000

**Investigations of reports commenced**

- Category 1: within 1 day: 74%, 85%, n/a, 90%, n/a
- Category 2: within 3 days: 41%, 67%, n/a, 82%, n/a
- Category 3: within 5 days: 21%, 49%, n/a, 84%, n/a

**Investigations of reports commenced**

- Priority 1: 24 hours: n/a, n/a, 90%, 93%, 100%
- Priority 2: within 3 days: n/a, n/a, 85%, 88%, 80%
- Priority 3: within 5 days: n/a, n/a, 85%, 100%, 80%
- Priority 4: within 10 day: n/a, n/a, 80%, 36%, 70%

---

1. Notifications are received and assessed by the Central Intake Team to determine if they should proceed to a child protection investigation.
2. The number of child protection notifications received has been revised upwards, reflecting recent trends.
3. On 1 January 2013, DCF introduced a new four-tiered response categorisation system, to determine appropriate timeframes to respond to notifications requiring investigation. The new system brings the Territory closer to contemporary practice in other Australian jurisdiction while maintaining the priority of the most urgent cases.

**Child protection notifications 2012-13**

<table>
<thead>
<tr>
<th>Region</th>
<th>Notifications received</th>
<th>Notifications that proceeded to investigation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number</td>
<td>Number</td>
</tr>
<tr>
<td>Greater Darwin</td>
<td>3 552</td>
<td>1 133</td>
</tr>
<tr>
<td>Katherine &amp; Northern</td>
<td>2 855</td>
<td>1 125</td>
</tr>
<tr>
<td>Central Australia</td>
<td>3 313</td>
<td>1 383</td>
</tr>
<tr>
<td>Territory-wide</td>
<td>247</td>
<td>161</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9 967</strong></td>
<td><strong>3 802</strong></td>
</tr>
</tbody>
</table>
Outcome of child protection investigations (number) commenced during 2012-13

<table>
<thead>
<tr>
<th>Region</th>
<th>Finalised investigations</th>
<th>Closed – no possible outcome</th>
<th>In progress</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Substantiated</td>
<td>Not substantiated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greater Darwin</td>
<td>316</td>
<td>718</td>
<td>41</td>
<td>45</td>
</tr>
<tr>
<td>Katherine &amp; Northern</td>
<td>481</td>
<td>353</td>
<td>60</td>
<td>60</td>
</tr>
<tr>
<td>Central Australia</td>
<td>328</td>
<td>382</td>
<td>186</td>
<td>306</td>
</tr>
<tr>
<td>Territory-wide</td>
<td>231</td>
<td>248</td>
<td>24</td>
<td>23</td>
</tr>
<tr>
<td>Total</td>
<td>1 356</td>
<td>1 701</td>
<td>311</td>
<td>434</td>
</tr>
</tbody>
</table>

1. This may be different from the region in which the service where the child protection notification was received is located.
2. An investigation that is closed with no outcome possible is a notification made between 1 July 2012 and 30 June 2013 where the investigation was not able to be finalised due to circumstances beyond the Department’s control, for example, where the family has relocated to outside the Territory, in which case, the concerns would be passed to another jurisdiction.

Investigations finalised (number) 2012-13

<table>
<thead>
<tr>
<th>Region</th>
<th>Time taken to complete investigation from notification received date (days)</th>
<th>Total²</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>≤ 7</td>
<td>8-28</td>
</tr>
<tr>
<td>Greater Darwin</td>
<td>312</td>
<td>411</td>
</tr>
<tr>
<td>Katherine &amp; Northern</td>
<td>301</td>
<td>262</td>
</tr>
<tr>
<td>Central Australia</td>
<td>182</td>
<td>192</td>
</tr>
<tr>
<td>Territory-wide</td>
<td>55</td>
<td>207</td>
</tr>
<tr>
<td>Total</td>
<td>850</td>
<td>1 072</td>
</tr>
</tbody>
</table>

1. This may be different from the region in which the service where the child protection notification was received.
2. Total number of investigations finalised includes investigations that began during 2011-12 and therefore numbers are greater than the number of investigation outcomes that commence during 2012-13.

BP3 Output 2 – Out of Home Care Services

Services provide daily care as well as therapeutic intervention to children and young people in the care of the CEO when they are unable to live safely with their own family. Support and training is provided to foster, kinship and other carers of children and young people.

<table>
<thead>
<tr>
<th>Performance measure</th>
<th>2010/11 Actual</th>
<th>2011/12 Actual</th>
<th>2012/13 Estimate</th>
<th>2012/13 Actual</th>
<th>2013/14 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Output cost</td>
<td>$52.3M</td>
<td>$65.7M</td>
<td>$70.6M</td>
<td>$85.4M</td>
<td>$70.4M</td>
</tr>
<tr>
<td>Children in out of home care at 30 June</td>
<td>634</td>
<td>700</td>
<td>820</td>
<td>748</td>
<td>900</td>
</tr>
<tr>
<td>Days of out of home care</td>
<td>215 501</td>
<td>248 347</td>
<td>265 000</td>
<td>271 287</td>
<td>290 000</td>
</tr>
<tr>
<td>Children admitted to out of home care</td>
<td>356</td>
<td>399</td>
<td>400</td>
<td>362</td>
<td>440</td>
</tr>
<tr>
<td>Proportion of children on a Care and Protection Order who exited care after less than 12 months and who had one or two placements.</td>
<td>94%</td>
<td>92%</td>
<td>90%</td>
<td>95%</td>
<td>85%</td>
</tr>
</tbody>
</table>
BP3 Output 3 – Family and Parent Support Services

Assisting individuals and families to minimise harm, strengthen capacity and achieve wellbeing and independence. This includes the provision of parenting and family support services, and funding for a range of family violence services.

<table>
<thead>
<tr>
<th>Output cost</th>
<th>2010/11 Actual¹</th>
<th>2011/12 Actual¹</th>
<th>2012/13 Estimate</th>
<th>2013/14 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$26.3M</td>
<td>$30.3M</td>
<td>$41.9M</td>
<td>$40.9M</td>
</tr>
</tbody>
</table>

**Performance measure**

Clients assessing services, as a result of domestic violence, through:

- non-government organisation providers
  - 2010/11: 2,359
  - 2011/12: 2,868²
  - 2012/13: 2,200³
  - 2013/14: 3,137⁴

DCF Remote Women’s Safe Places

- 2010/11: 642
- 2011/12: 219
- 2012/13: 420
- 2013/14: 530⁵

---

1. In 2011-12, domestic violence performance measures were captured under BP3 Output 5 – Family violence and sexual assault services. In August 2012, the Sexual Assault Referral Centres (SARC) transferred out of DCF. The Output cost Actual figure for 2010-11 and 2011-12 reflects SARC operations prior to transfer.

2. The Australian Institute of Health and Welfare (AIHW), Supported Accommodation Assistance program (SAAP) National Data Collection 2011-12.

3. The Specialist Homelessness Services Collection 2011-12 Report (AIHW Table NT2.8 – page 10 ), which replaced the SAAP National Data Collection on 1 July 2011, confirmed that 2182 homeless people in the Territory were identified as needing assistance for domestic/family violence (rather than the estimated 2145). As demand is expected to increase, the 2013-14 BP3 figure was increased by a similar factor, to 2200. This figure includes accompanying children.

4. AIHW client counting rules changed between the collections, with the Specialist Homelessness Services Collection counting children as clients.

5. This figure represents the total number of instances when an adult client has presented to DCF Remote Women’s Safe Places, and can include clients accessing the service more than once. Accompanying children are not reflected in these numbers.
Department of Children and Families’ contribution to other Northern Territory Government outcomes

**Stronger Futures**
In August 2012, the Northern Territory Government signed the *Stronger Futures in the Northern Territory* National Partnership Agreement with the Australian Government. DCF operates four programs which are funded through two separate Implementation Plans that are Schedules to the National Partnership Agreement. These are:

- The Child, Youth, Family and Community Wellbeing Implementation Plan, which has been negotiated with the Australian Government Department of Families, Housing, Community Services and Indigenous Affairs. Over the life of the Implementation Plan, DCF-delivered elements will receive Australian funding of $68.11 million for the following Remote Services programs:
  - Remote Aboriginal Family and Community Workers – funding is being provided over five years to 30 June 2017;
  - Women’s Safe Houses – funding is being provided over seven years to 30 June 2019; and
  - Mobile Child Protection Team – funding is being provided over five years to 30 June 2017.
- The Mobile Outreach Service Plus (MOS Plus) component of the Better Outcomes for Health Implementation Plan, which has been negotiated with the Australian Government Department of Health and Ageing. The Australian Government is providing $49.76 million for MOS Plus over ten years to 30 June 2022.

**Royal Commission**
A national Royal Commission into Institutional Responses to Child Sexual Abuse was appointed in January 2013 and commenced investigations shortly afterwards. DCF is participating with other Northern Territory Government agencies in processes coordinated by the Department of the Chief Minister. It is anticipated that a significant amount of activity in response to the Royal Commission will be generated in the coming year.

**Welfare Recovery**
Under the Northern Territory All Hazards Emergency Management Arrangements, DCF leads the Welfare Group in the provision of appropriate welfare responses during and after emergency events. The Welfare Group comprises a number of agencies drawn from a range of government and non-government organisations. Depending on the nature and scale of the event, welfare responses can include:

- undertaking general assessments of the needs of individuals and families affected by disaster;
- providing advice to the Regional Controller and Recovery Planning Committee in relation to welfare response and recovery strategies;
- providing welfare support to individuals, families and the community during the ‘Response Phase’;
- providing information and help to ensure access to personal support for those engaged in counter-disaster activities;
- working with individuals, families and the community to assess and respond to the long-term welfare requirements of the community;
- contributing to the coordination of recovery services; and
- co-ordinating Natural Disaster Relief and Recovery Arrangements financial assistance for individuals, to alleviate personal hardship when relevant.
In 2012-13, DCF provided welfare recovery assistance to Territorians as part of the Welfare Group in response to the following events:

- Flooding – The Katherine Office provided daytime relief for Vic Daly Shire staff who operated a small evacuation centre at the Woolianna School while the Daly River Community was isolated by flood waters.
- Bushfires – In conjunction with Red Cross, DCF’s Alice Springs Office established a welfare centre in Alice Springs for evacuees from bushfires in the Watarrka National Park area, including Kings Canyon.

Charles Darwin University and Northern Territory Government Partnership Agreement 2007-12

The Northern Territory Government and CDU are committed to the development of CDU as a thriving teaching and research institution that supports the economic, social and environmental development of the Territory. Realising this commitment will go towards achieving sustainable outcomes for the Territory.

Projects under this agreement are expected to achieve one or more of the following outcomes:

- increased CDU student enrolments;
- increased participation in CDU by Indigenous Territorians;
- building local teaching and research staff in the Territory;
- building local capacity to meet the needs of the Northern Territory Government in areas including but not limited to research, evaluation, education and training;
- leveraging research investment from sources external to the Territory, such as the Australian Research Council and the National Health and Medical Research Council;
- partnerships with Territory businesses to increase research and development investment;
- shared human resources; and
- shared infrastructure.

Under this agreement, Northern Territory Government departments are involved in joint projects with CDU.

My Story

Transformation through therapy

A 10 year old female recently graduating from therapy had a party to celebrate, complete with cupcakes, party hats and a graduation certificate. She articulated what she had learnt during the therapeutic intervention and mentioned identifying her feelings and being brave about sharing them with others. She also felt “much happier” and had “learnt how special I am”. A carer stated her transformation was so great she was like a different child. She invited her Case Manager to her graduation - testament to their relationship.
<table>
<thead>
<tr>
<th>Project</th>
<th>Progress to June 2013</th>
<th>Value of project</th>
<th>How the project has/is contributing to:</th>
</tr>
</thead>
</table>
| **Establish the ’2012-2016 Memorandum of Understanding, Charles Darwin University and Department of Children and Families’**  
Project description:  
To formalise agreement for the:  
• employment of eligible graduates;  
• provision of scholarships and placement of students;  
• improvement of student and graduate outcomes through curriculum collaboration; and  
• sharing human and intellectual capital. | Memorandum of Understanding 2012-15 signed by DCF and CDU in January 2012.  
The MOU forms the basis for DCF and CDU working towards the following objectives:  
• establishment of a student placement unit;  
• employment opportunities in DCF for eligible locally educated social work students; and  
• qualified DCF staff providing child protection and domestic violence lectures to social work students.  
DCF staff delivered lectures to CDU students providing an insight into the key issues real and current issues in the Territory. | DCF committed funding associated with a resource at around $47 000 and commissioned two separate pieces of research to inform DCF workforce plan at a total of $15 000 (i.e. a total value of $62 000 for the 2012-13 financial year).  
In the longer term MOU, DCF committed to:  
• 5 scholarships per year over five years at a value of around $2.9 million.  
• payment of the equivalent of 50% of the course fee to eligible graduates completing an eligible qualification after meeting specified service conditions. | Working with partner organisations to achieve the best possible outcomes for children and families.  
Recruiting and supporting staff.  
Creating a professional and high performance culture.  
Increasing participation in CDU by Indigenous Territorians  
Increasing CDU student enrolments  
Building local capacity to meet the needs of the Northern Territory Government in areas including but not limited to research, evaluation, education and training. |
| **Centre for Child Development and Education**  
Project description:  
To establish a Centre for Child Development and Education in the Territory under a joint partnership between the Northern Territory Government, CDU and Menzies. | DCF worked closely with the Department of Health, Department of Education and Training, CDU and Menzies to define the scope and processes involved in establishing the Centre for Child Development and Education.  
The Centre for Child Development and Education was officially opened by the Chief Minister in September 2011. | Total Northern Territory Government contribution of $1.35 million over five years ($300 000 p.a. in Years 1 and 2 and $250 000 p.a. in Years 3-5) commenced in 2011-12.  
DCF annual contribution - $50 000 p.a.  
The Centre is also supported through funding by the Ian Potter Foundation and the Sidney Myer Fund. | Working with partner organisations to achieve the best possible outcomes for children and families.  
A thriving and engaged Aboriginal population that achieves success in relevant education, employment and training programs which are clearly linked to economic and social outcomes.  
Research programs in niche areas that serve to maximise the Territory’s natural comparative advantages, raise the University’s research profile in the national and international arena, and provide relevancy to both the Territory’s industry and community needs. |
National Committees, Strategies and Agreements

In 2012-13, DCF participated and supported its Ministers on a number of national Council of Australian Government (COAG) related councils and committees. As of August 2012, the COAG Select Council on Women’s Issues transferred out of DCF, along with the Office of Women’s Policy.

COAG Standing Council on Community and Disability Services

The Standing Council on Community and Disability Services (SCCDS) is comprised of Ministers with community and disability services responsibilities from around Australia. SCCDS covers a range of issues including child protection, disability, carers, seniors, concessions, disaster recovery and community services.

SCCDS is supported by the Standing Council on Community, Disability Services Advisory Council (SCCDSAC) which is comprised of the relevant chief executives from Australian, state and territory government departments. DCF participates on a range of key working groups:

- National Framework Implementation Working Group (NFIWG);
- Children, Youth and Community Services Policy and Research Working Group (CYCSPRWG);
- Research, Evaluation Data Working Group (REDWG); and
- Community Services Disaster Recovery Sub-Committee.

A core role for SCCDS has been overseeing the National Framework for Protecting Australia’s Children and the development and implementation of the second three year action plan (2012-15).

COAG Select Council on Women’s Issues

The Select Council on Women’s Issues (SCWI), comprising Ministers with responsibilities in women’s issues around Australia, provides a forum for considering gender equality issues.

SCWI is supported by the Senior Women’s Official Group, made up of senior officers from relevant Australian state and territory government departments.
National Partnership Agreements

National Partnership Agreement on Remote Service Delivery 2009-2014

The National Partnership Agreement on Remote Service Delivery (NPARSD), signed by the Australian Government, New South Wales, Queensland, Western Australia, South Australia and the Northern Territory, is a key component of COAG’s broader Indigenous reform agenda.

Under this agreement the Australian Government, the relevant states and the Territory are investing funds to change the way they work with Indigenous Australians in priority locations. The new ways of working established under the NPARSD are helping to better harness the benefits of funds and initiatives provided through other National Partnerships.

National Partnership Agreement on Stronger Futures in the Northern Territory 2012-2022

The National Partnership Agreement on Stronger Futures in the Northern Territory gives effect to the commitment and agreement between the Australian Government and the Northern Territory Government to work with Aboriginal people in the Territory to build strong, independent lives, where communities, families and children are safe and healthy. It has been designed to support more local jobs, tackle alcohol abuse and encourage children to go to school, as well as provide basic services, including health, education and police.

The National Partnership Agreement covers the funding commitment to the Northern Territory Government as part of this work and has been signed on behalf of both governments. Nine separate Implementation Plans cover specific measures.

Stronger Futures follows the previous Closing the Gap in the Northern Territory National Partnership Agreement which saw services delivered to Aboriginal communities in relation to the protection of vulnerable children, provision of law and order, and delivery of education and health services. Under Stronger Futures, DCF continues to deliver Women’s Safe Houses, MOS plus, the Remote Aboriginal Family and Community Worker Program and support for the Mobile Child Protection Team.

My Story

Jason might be a future Wallaby!

A keen sportsman teenager Jason* has excelled in rugby union being named Best and Fairest for his team in 2013. His sporting achievements have helped him grow in confidence and self esteem and also academically. He is participating in an overseas sports carnival and with the support of his carer is very excited about his first trip overseas.

*not his real name
Part IV – OUR PEOPLE: PEOPLE MANAGEMENT
Overview

DCF abides by the Employment Instructions issued by the Commissioner for Public Employment. Under the Public Sector Employment and Management Act, all agencies are required to report against the Employment Instructions. These requirements have been addressed within this section.

Collaborate with partner organisations

As part of its commitment to support its non-government organisation (NGO) partners, DCF sponsored five NGO staff to undertake the Diploma of Child Youth and Family Intervention, one NGO staff member to undertake the Graduate Certificate in Remote Health Practice (Child Protection) and four NGO partners are also currently studying the Certificate III in Community Services and the Certificate IV in Child, Youth, Family Intervention (Residential Care).

Recruit and develop staff

Key achievements in 2012-13:

- DCF conducted a recruitment campaign in the United Kingdom, delivering 24 highly experienced child protection professionals, scheduled to join the workforce in 2012-13.

- 913 DCF staff attended 73 core and specialist training programs delivered across the Territory.

- 36 staff have completed and 99 staff (68 per cent Aboriginal) are currently enrolled in nationally accredited training courses.

- In June 2013, seven DCF staff drawn from Remote Services and Regional Services (five of whom are Aboriginal from the Mobile Outreach Therapeutic Services) were funded to attend the 2013 Secretariat of National Aboriginal and Torres Strait Islander Child Care (SNAICC) Conference – For Our Children: Living and Learning Together.

- In June 2013, two staff members employed in therapeutic services were sponsored to attend a conference facilitated by the Australian Childhood Foundation in Melbourne on the neurobiology of trauma, which will inform their practice.

- Training delivered in 2012-13 included:
  
  - The delivery of a suite of tailored training including DCF-wide training in supervision, court and legal training, structured decision making training, and critical pre-service training mandated for all frontline practitioners prior to commencing in their roles. Four staff met academic requirements to graduate from the Graduate Certificates in Remote Health (Child Protection Practice). There are currently 16 staff enrolled in this course, of whom five identify as being Aboriginal or Torres Strait Islander. This is a unique qualification not offered anywhere else in Australia and focuses on regional and remote child protection.

  - Indigenous Employment Program: an increase in the number of positions available from five to ten permanent administrative officer level two positions.

  - Diploma of Child, Youth and Family Intervention: 32 staff completed this qualification in 2012-13, 20 of whom were Aboriginal or Torres Strait Islander.

  - Diploma in Government (Procurement and Contracting): one Aboriginal staff member graduated and another staff member is currently enrolled in this qualification.
− Certificate IV in Child Youth and Family Intervention (Residential Care): 16 students enrolled, of whom seven are DCF staff and nine NGO staff sponsored by DCF.
− Certificate IV in Training and Assessment: five staff members are completing this qualification, two of whom are Aboriginal.
− Certificate III in Community Services: DCF sponsored 22 students to complete this qualification, of whom 16 are Aboriginal DCF staff based in remote and regional centres and three are from the NGO sector.
− Certificate III in Children Services: two Aboriginal staff members are currently enrolled, with the qualification being offered to staff of Ngukurr-based services and workplaces as part of the Department of Education’s *Building the Remote Early Childhood Workforce* pilot project.
− Certificate III and IV level courses in Language Literacy and Numeracy: 40 participants are currently enrolled and undertaking skills workshops.
− OCPE Leadership and Management Programs: 15 staff are enrolled in the Public Sector Management Program, Executive Leadership program, Discovery – Women as Leaders, and Kigaruk Indigenous Men’s Leadership program, including three Aboriginal staff members.

**Create a professional and high performance culture**

- DCF has a performance management framework in place to assist managers and staff to identify performance targets, monitor and manage any training and development requirements relating to effective performance. The performance management framework includes a probation process for newly appointed permanent employees.
- The Work Partnership Plan (WPP) facilitates performance management within DCF.
- The WPP is further supported in DCF by a Supervision Framework that was launched in August 2011 and consists of: a supervision policy; supervision guidelines; and supervision tools.
- Supervision in DCF is an active process in which two or more people work with one another to review professional work practices, with a view to assisting professional and personal resilience. The goals of supervision are to encourage learning and provide support through professionally competent and accountable practices.
- The WPPs, supervision agreements and the record of supervision are central to the supervision framework. Other forms of supervision include on-the-run, peer and group supervision, and mentoring and coaching.

**Respond to diversity, gender and cultural differences**

- DCF aims to have a workforce that is as diverse and representative of the community it serves, and continues to encourage increased participation from all groups. DCF does this through employment campaigns, job advertising and by having an increased focus on the development of pathways to enable greater employment avenues for our current and future Aboriginal and Torres Strait Islander staff. All selection decisions are based on the merit principle.
### Equal Employment Opportunity Group

<table>
<thead>
<tr>
<th>Equal Employment Opportunity Group</th>
<th>% of the workforce</th>
<th>Number of people (FTE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aboriginal and/or Torres Strait Islander(s)</td>
<td>21%</td>
<td>99</td>
</tr>
<tr>
<td>People from Non-English Speaking backgrounds</td>
<td>23%</td>
<td>100</td>
</tr>
<tr>
<td>People with a Disability</td>
<td>6%</td>
<td>10</td>
</tr>
</tbody>
</table>

- DCF is progressing with the implementation of E-learning with modules including Mandatory Reporting of Child Abuse and Neglect, Mandatory Reporting of Domestic Violence and Information Sharing currently available. DCF will be moving to an online corporate orientation in 2013-14.

### Workplace health and safety

The safety and wellbeing of staff, contractors, suppliers, clients and visitors is a priority for DCF. As part of DCF and DoH shared services arrangement, a range of training is provided to DCF staff during orientation focused on safety including manual handling and emergency response along with a range of awareness programs.

In 2012-13, DCF received 15 claims from 73 reported incidents with a total cost to date of just under $874,600. As of 30 June 2013, 13 claims remain open.

A greater focus has been given to workplace health and safety this year driven by the introduction of the harmonisation of the Workplace Health and Safety legislation in the Territory effective from 1 January 2012.

### Human resource services

DCF HR Services Unit provides a consultancy service to managers and staff on best practice HR management. The HR Unit provides advice and guidance to managers and staff on employment related matters in accordance with the *Public Sector Employment and Management Act*, the Northern Territory Public Sector 2010-13 Enterprise Agreement and the Australian Government’s *Fair Work Act* and to provide case management services.

During the 2012-13, DCF managed the following formal cases:

- 14 grievances;
- one medical incapacity;
- no inabilities;
- six performance managements; and
- three discipline cases.

The HR services team continues to encourage awareness of Appropriate Workplace Behaviours through information sessions during in-house orientation training and access to training for all staff. An E-learning product is also being developed to complement the face-to-face training delivered by HR services.

### Employment records

The Department of Business, under the shared service arrangement, maintains personnel employment records on behalf of DCF. DCF currently uses the Tower Records Information Management system to manage and maintain other corporate records.
Part V – FINANCIAL STATEMENTS
Certification of the Financial Statements

We certify that the attached financial statements for the Department of Children and Families have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer’s Directions.

We further state that the information set out in the Comprehensive Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2013 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.

Jenni Collard  
Acting Chief Executive  
28 August 2013

Helen Nezeritis  
Executive Director, Corporate Services  
28 August 2013
# COMPREHENSIVE OPERATING STATEMENT

For the year ended 30 June 2013

<table>
<thead>
<tr>
<th>Note</th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxation revenue</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Grants and subsidies revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>2 117</td>
<td>12 919</td>
</tr>
<tr>
<td>Appropriation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Output</td>
<td>143 059</td>
<td>138 359</td>
</tr>
<tr>
<td>Commonwealth</td>
<td>8 347</td>
<td>24 376</td>
</tr>
<tr>
<td>Sales of goods and services</td>
<td>145</td>
<td>112</td>
</tr>
<tr>
<td>Interest revenue</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goods and services received free of charge</td>
<td>4</td>
<td>5 172</td>
</tr>
<tr>
<td>Gain on disposal of assets</td>
<td>5</td>
<td>11</td>
</tr>
<tr>
<td>Other income</td>
<td>1 908</td>
<td>387</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td>3</td>
<td><strong>160 759</strong></td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee expenses</td>
<td>74 120</td>
<td>72 602</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases of goods and services</td>
<td>6</td>
<td>20 539</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td></td>
<td>195</td>
</tr>
<tr>
<td>Property Management</td>
<td>3 402</td>
<td>2 093</td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>9</td>
<td>815</td>
</tr>
<tr>
<td>Other administrative expenses¹</td>
<td>5 201</td>
<td>5 087</td>
</tr>
<tr>
<td>Grants and subsidies expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>70 370</td>
<td>76 358</td>
</tr>
<tr>
<td>Capital</td>
<td>2 000</td>
<td></td>
</tr>
<tr>
<td>Community service obligations</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>3</td>
<td><strong>176 642</strong></td>
</tr>
<tr>
<td><strong>NET SURPLUS/(DEFICIT)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(15 883)</td>
<td>(558)</td>
</tr>
<tr>
<td><strong>TOTAL OTHER COMPREHENSIVE INCOME</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>COMPREHENSIVE RESULT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(15 883)</td>
<td>(558)</td>
</tr>
</tbody>
</table>

¹. Includes DCIS service charges.

The Comprehensive Operating Statement is to be read in conjunction with the notes to the financial statements.
### BALANCE SHEET

**As at 30 June 2013**

<table>
<thead>
<tr>
<th>Note</th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and deposits</td>
<td>7</td>
<td>9,940</td>
</tr>
<tr>
<td>Receivables</td>
<td>8</td>
<td>845</td>
</tr>
<tr>
<td>Prepayments</td>
<td></td>
<td>49</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td></td>
<td>10,834</td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant and equipment</td>
<td>9</td>
<td>8,688</td>
</tr>
<tr>
<td>Heritage and cultural assets</td>
<td>10</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td></td>
<td>8,693</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td></td>
<td>19,527</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>11</td>
<td>(12,583)</td>
</tr>
<tr>
<td>Provisions</td>
<td>12</td>
<td>(5,709)</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td></td>
<td>(18,292)</td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provisions</td>
<td>12</td>
<td>(1,604)</td>
</tr>
<tr>
<td><strong>Total Non-Current Liabilities</strong></td>
<td></td>
<td>(1,604)</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td></td>
<td>(19,896)</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td>(369)</td>
</tr>
<tr>
<td><strong>EQUITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td>20,543</td>
</tr>
<tr>
<td>Accumulated funds</td>
<td></td>
<td>(20,912)</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY</strong></td>
<td></td>
<td>(369)</td>
</tr>
</tbody>
</table>

*The Balance Sheet is to be read in conjunction with the notes to the financial statements.*
# Statement of Changes in Equity

For the year ended 30 June 2013

<table>
<thead>
<tr>
<th>Note</th>
<th>Equity at 1 July $000</th>
<th>Comprehensive result $000</th>
<th>Transactions with owners in their capacity as owners $000</th>
<th>Equity at 30 June $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-13</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated Funds</td>
<td>(5 031)</td>
<td>(15 883)(1)</td>
<td>(20 912)</td>
<td>(5 031)</td>
</tr>
</tbody>
</table>

## Capital – Transactions with Owners

| Equity injections | 13 827 | 13 827 |
| Capital appropriation | | |
| Equity transfers in | 2 758 | 2 758 |
| Other equity injections | 4 655 | 4 655 |
| Equity withdrawals | | |
| Equity transfers out | (697) | (697) |

**Total Equity at End of Financial Year**

8 796 (15 883) 6 716 (369)

## 2011-12

| Accumulated Funds | (4 473) | (558) | (5 031) |
| (4 473) | (558) | (5 031) |

## Capital – Transactions with Owners

| Equity injections | 3 957 | 4 441 | 8 397 |
| Equity transfers in | 13 710 | 13 710 |

**Equity withdrawals**

| Capital withdrawal (a) | (8 272) | (8 272) |
| Equity transfers out | (7) | (7) |

**Total Equity at End of Financial Year**

4 921 (558) 4 434 8 797

(1) Net Surplus/(Deficit) from the Comprehensive Operating Statement.

(a) Use for cash distributions to Government.

*The Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.*
### CASH FLOW STATEMENT

**For the year ended 30 June 2013**

<table>
<thead>
<tr>
<th>Note</th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH FLOWS FROM OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes received</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants and subsidies received</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td>2 117</td>
<td>12 919</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appropriation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Output</td>
<td>143 059</td>
<td>138 359</td>
</tr>
<tr>
<td>Commonwealth</td>
<td>8 347</td>
<td>24 376</td>
</tr>
<tr>
<td>Receipts from sales of goods and services</td>
<td>8 458</td>
<td>6 599</td>
</tr>
<tr>
<td>Total Operating Receipts</td>
<td>161 981</td>
<td>182 253</td>
</tr>
<tr>
<td>Operating Payments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payments to employees</td>
<td>75 871</td>
<td>69 910</td>
</tr>
<tr>
<td>Payments for goods and services</td>
<td>25 148</td>
<td>34 164</td>
</tr>
<tr>
<td>Grants and subsidies paid</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Current</td>
<td>70 470</td>
<td>76 258</td>
</tr>
<tr>
<td>Capital</td>
<td>2 000</td>
<td>0</td>
</tr>
<tr>
<td>Total Operating Payments</td>
<td>173 489</td>
<td>180 332</td>
</tr>
<tr>
<td>Net Cash From/(Used in) Operating Activities</td>
<td>13</td>
<td>(11 508)</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM INVESTING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investing Receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from asset sales</td>
<td>5</td>
<td>11</td>
</tr>
<tr>
<td>Total Investing Receipts</td>
<td></td>
<td>11</td>
</tr>
<tr>
<td>Investing Payments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases of assets</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Advances and investing payments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Investing Payments</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Net Cash From/(Used in) Investing Activities</td>
<td></td>
<td>11</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM FINANCING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financing Receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity injections</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other equity injections</td>
<td>4 655</td>
<td>0</td>
</tr>
<tr>
<td>Total Financing Receipts</td>
<td></td>
<td>4 655</td>
</tr>
<tr>
<td>Financing Payments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repayment of borrowings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finance lease payments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity withdrawals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Financing Payments</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Net Cash From/(Used in) Financing Activities</td>
<td></td>
<td>4 655</td>
</tr>
<tr>
<td>Net increase/(decrease) in cash held</td>
<td></td>
<td>(6 842)</td>
</tr>
<tr>
<td>Cash at beginning of financial year</td>
<td></td>
<td>16 782</td>
</tr>
<tr>
<td><strong>CASH AT END OF FINANCIAL YEAR</strong></td>
<td>7</td>
<td>9 940</td>
</tr>
</tbody>
</table>

*The Cash Flow Statement is to be read in conjunction with the notes to the financial statements.*
INDEX OF NOTES TO THE FINANCIAL STATEMENTS

Note
1. Objectives and Funding
2. Statement of Significant Accounting Policies
3. Comprehensive Operating Statement by Output Group

INCOME
4. Goods and Services Received Free of Charge
5. Gain on Disposal of Assets

EXPENSES
6. Purchases of Goods and Services

ASSETS
7. Cash and Deposits
8. Receivables
9. Property, Plant and Equipment
10. Heritage and Cultural Assets

LIABILITIES
11. Payables

OTHER DISCLOSURES
13. Notes to the Cash Flow Statement
14. Financial Instruments
15. Commitments
16. Contingent Liabilities and Contingent Assets
17. Events Subsequent to Balance Date
18. Write-offs, Postponements, Waivers, Gifts and Ex Gratia Payments

1. OBJECTIVES AND FUNDING
The Northern Territory Government is continuing to improve services and deliver new initiatives to support families and children across the Territory.

The Agency is predominantly funded by, and is dependent on, the receipt of Parliamentary appropriations. The financial statements encompass all funds through which the agency controls resources to carry on its functions and deliver outputs. For reporting purposes, there is one output group (with three outputs) delivered by the Agency and that is, Children and Families.

2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES
a) Basis of Accounting
The financial statements have been prepared in accordance with the requirements of the Financial Management Act and related Treasurer’s Directions. The Financial Management Act requires DCF to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The form of agency financial statements is to include:
(i) a Certification of the Financial Statements;
(ii) a Comprehensive Operating Statement;
(iii) a Balance Sheet;
(iv) a Statement of Changes in Equity;
(v) a Cash Flow Statement; and
(vi) applicable explanatory notes to the financial statements.

The financial statements have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash is paid out or received. As part of the preparation of the financial statements, all intra-agency transactions and balances have been eliminated.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

The form of the agency financial statements is also consistent with the requirements of Australian Accounting Standards. The effects of all relevant new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are effective for the current annual reporting period have been evaluated. The Standards and Interpretations and their impacts are:

**AASB 2010-4 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, 7, 101 & 134 and Interpretation 13]**

The Standard amends a number of pronouncements as a result of the IASB’s 2008-2010 cycle of annual improvements. Key amendments include clarification of content of statement of changes in equity (AASB 101) and financial instrument disclosures (AASB 7). The Standard does not impact the financial statements.

**AASB 2010-5 Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042]**

The Standard makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, including amendments to reflect changes made to the text of IFRSs by the IASB. The Standard does not impact the financial statements.

<table>
<thead>
<tr>
<th>Standard/Interpretation</th>
<th>Summary</th>
<th>Effective for annual reporting periods beginning on or after</th>
<th>Impact on financial statements</th>
</tr>
</thead>
</table>
### Standard/Interpretation

<table>
<thead>
<tr>
<th>Standard/Interpretation</th>
<th>Summary</th>
<th>Effective for annual reporting periods beginning on or after</th>
<th>Impact on financial statements</th>
</tr>
</thead>
<tbody>
<tr>
<td>AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 &amp; 1038 and Interpretations 5, 9, 16 &amp; 17]</td>
<td>Makes consequential amendments to a range of Standards and Interpretations in light of the issuance of AASB 10 Consolidated Financial Statements and AASB 12 Disclosure of Interests in Other Entities.</td>
<td>1 Jan 2013</td>
<td></td>
</tr>
<tr>
<td>AASB 2011-9 Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 &amp; 1049]</td>
<td>Requires entities to group items presented in other comprehensive income on the basis of whether they are potentially reclassifiable to profit or loss subsequently.</td>
<td>1 July 2012</td>
<td></td>
</tr>
</tbody>
</table>

### b) Agency and Territory Items

The financial statements of DCF include income, expenses, assets, liabilities and equity over which DCF has control (Agency items). As at 30 June 2013, DCF did not manage any items that are controlled and recorded by the Territory (Territory items).

### c) Comparatives

Where necessary, comparative information for the 2011-12 financial year has been reclassified to provide consistency with current year disclosures.

### d) Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest thousand dollars, with amounts of $500 or less being rounded down to zero.

### e) Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2012-13 as a result of management decisions.

### f) Accounting Judgments and Estimates

The preparation of the financial report requires the making of judgments and estimates that affect the recognised amounts of assets, liabilities, revenues and expenses and the disclosure of contingent liabilities. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis for making judgments about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.
The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgments and estimates that have significant effects on the financial statements are disclosed in the relevant notes to the financial statements. Notes that include significant judgments and estimates are:

- Employee Benefits – Note 2(r) and Note 12: Non-current liabilities in respect of employee benefits are measured as the present value of estimated future cash outflows based on the appropriate Government bond rate, estimates of future salary and wage levels and employee periods of service.
- Contingent Liabilities – Note 16: The present value of material quantifiable contingent liabilities are calculated using a discount rate based on the published 10-year Government bond rate.
- Allowance for Impairment Losses – Note 2(o), Note 8: Receivables and Note 14: Financial Instruments.

**g) Goods and Services Tax**

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the ATO are classified as operating cash flows. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

**h) Income Recognition**

Income encompasses both revenue and gains.

Income is recognised at the fair value of the consideration received, exclusive of the amount of GST. Exchanges of goods or services of the same nature and value without any cash consideration being exchanged are not recognised as income.

**Grants and Other Contributions**

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.
**Appropriation**

Output appropriation is the operating payment to each agency for the outputs they provide and is calculated as the net cost of agency outputs after taking into account funding from agency income. It does not include any allowance for major non-cash costs such as depreciation.

Commonwealth appropriation follows from the Intergovernmental Agreement on Federal Financial Relations, resulting in Special Purpose Payments (SPPs) and National Partnership (NP) payments being made by the Commonwealth Treasury to state treasuries, in a manner similar to arrangements for GST payments. These payments are received by Treasury on behalf of the Central Holding Authority and then on-passed to the relevant agencies as Commonwealth appropriation.

Revenue in respect of appropriations is recognised in the period in which the agency gains control of the funds.

**Sale of Goods**

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when:

- the significant risks and rewards of ownership of the goods have transferred to the buyer;
- the agency retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be reliably measured;
- it is probable that the economic benefits associated with the transaction will flow to the agency; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**Rendering of Services**

Revenue from rendering services is recognised by reference to the stage of completion of the contract. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and
- it is probable that the economic benefits associated with the transaction will flow to the entity.

**Interest Revenue**

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

**Goods and Services Received Free of Charge**

Goods and services received free of charge are recognised as revenue when a fair value can be reliably determined and the resource would have been purchased if it had not been donated. Use of the resource is recognised as an expense.

**Disposal of Assets**

A gain or loss on disposal of assets is included as a gain or loss on the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal. Refer also to Note 5.
Contributions of Assets

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised, unless otherwise determined by Government, as gains when the agency obtains control of the asset or contribution. Contributions are recognised at the fair value received or receivable.

i) Repairs and Maintenance Expense

Funding is received for repairs and maintenance works associated with agency assets as part of output revenue. Costs associated with repairs and maintenance works on agency assets are expensed as incurred.

j) Depreciation and Amortisation Expense

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The estimated useful lives for each class of asset are in accordance with the Treasurer’s Directions and are determined as follows:

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings</td>
<td>50 years</td>
<td>50 years</td>
</tr>
<tr>
<td>Infrastructure Assets</td>
<td>25 years</td>
<td>25 years</td>
</tr>
<tr>
<td>Plant and Equipment</td>
<td>4 to 15 years</td>
<td>4 to 15 years</td>
</tr>
<tr>
<td>Leased Plant and Equipment</td>
<td>4 years</td>
<td>4 years</td>
</tr>
<tr>
<td>Heritage and Cultural Assets</td>
<td>5 years</td>
<td>5 years</td>
</tr>
</tbody>
</table>

Assets are depreciated or amortised from the date of acquisition or from the time an asset is completed and held ready for use.

k) Interest Expense

Interest expenses include interest and finance lease charges. Interest expenses are expensed in the period in which they are incurred.

l) Cash and Deposits

For the purposes of the Balance Sheet and the Cash Flow Statement, cash includes cash on hand, cash at bank and cash equivalents. Cash equivalents are highly liquid short-term investments that are readily convertible to cash.

m) Receivables

Receivables include accounts receivable and other receivables and are recognised at fair value less any allowance for impairment losses.

The allowance for impairment losses represents the amount of receivables the agency estimates are likely to be uncollectible and are considered doubtful. Analyses of the age of the receivables that are past due as at the reporting date are disclosed in an aging schedule under credit risk in Note 18: Financial Instruments. Reconciliation of changes in the allowance accounts is also presented.

Accounts receivable are generally settled within 30 days and other receivables within 30 days.
n) Property, Plant and Equipment

Acquisitions
All items of property, plant and equipment with a cost, or other value, equal to or greater than $10,000 are recognised in the year of acquisition and depreciated as outlined below. Items of property, plant and equipment below the $10,000 threshold are expensed in the year of acquisition.

The construction cost of property, plant and equipment includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

Complex Assets
Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

Subsequent Additional Costs
Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the agency in future years. Where these costs represent separate components of a complex asset, they are accounted for as separate assets and are separately depreciated over their expected useful lives.

Construction (Work in Progress)
As part of the financial management framework, the Construction and Infrastructure Division is responsible for managing general government capital works projects on a whole of Government basis. Therefore appropriation for all agency capital works is provided directly to the Construction and Infrastructure Division and the cost of construction work in progress is recognised as an asset of that Department. Once completed, capital works assets are transferred to the agency.

o) Revaluations and Impairment

Revaluation of Assets
Subsequent to initial recognition, assets belonging to the following classes of non-current assets are revalued with sufficient regularity to ensure that the carrying amount of these assets does not differ materially from their fair value at reporting date:

- land;
- buildings;
- infrastructure assets; and
- heritage and cultural assets.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms-length transaction.

Plant and equipment are stated at historical cost less depreciation, which is deemed to equate to fair value.

The unique nature of some of the heritage and cultural assets may preclude reliable measurement. Such assets have not been recognised in the financial statements.
Impairment of Assets

An asset is said to be impaired when the asset’s carrying amount exceeds its recoverable amount.

Non-current physical and intangible agency assets are assessed for indicators of impairment on an annual basis. If an indicator of impairment exists, the agency determines the asset’s recoverable amount. The asset’s recoverable amount is determined as the higher of the asset’s depreciated replacement cost and fair value less costs to sell. Any amount by which the asset’s carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Impairment losses are recognised in the Comprehensive Operating Statement. They are disclosed as an expense unless the asset is carried at a revalued amount. Where the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus for that class of asset to the extent that an available balance exists in the asset revaluation surplus.

In certain situations, an impairment loss may subsequently be reversed. Where an impairment loss is subsequently reversed, the carrying amount of the asset is increased to the revised estimate of its recoverable amount. A reversal of an impairment loss is recognised in the Comprehensive Operating Statement as income, unless the asset is carried at a revalued amount, in which case the impairment reversal results in an increase in the asset revaluation surplus. Note 16 provides additional information in relation to the asset revaluation surplus.

p) Leased Assets

Leases under which the agency assumes substantially all the risks and rewards of ownership of an asset are classified as finance leases. Other leases are classified as operating leases.

Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recognised at the inception of the lease.

Lease payments are allocated between the principal component of the lease liability and the interest expense.

Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property. Lease incentives under an operating lease of a building or office space is recognised as an integral part of the consideration for the use of the leased asset. Lease incentives are to be recognised as a deduction of the lease expenses over the term of the lease.

q) Payables

Liabilities for accounts payable and other amounts payable are carried at cost, which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the agency. Accounts payable are normally settled within 30 days.

r) Employee Benefits

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and recreation leave. Liabilities arising in respect of wages and salaries, recreation leave and other employee benefit liabilities that fall due within twelve months of reporting date are classified as current liabilities and are measured at amounts expected to be paid. Non-current employee benefit
liabilities that fall due after 12 months of the reporting date are measured at present value, calculated using the Government long-term bond rate.

No provision is made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken is less than the entitlement accruing in each reporting period.

Employee benefit expenses are recognised on a net basis in respect of the following categories:

- wages and salaries, non-monetary benefits, recreation leave, sick leave and other leave entitlements; and
- other types of employee benefits.

As part of the financial management framework, the Central Holding Authority assumes the long service leave liabilities of Government agencies, including DCF, and as such no long service leave liability is recognised in agency financial statements.

s) Superannuation

Employees’ superannuation entitlements are provided through the:

- Northern Territory Government and Public Authorities Superannuation Scheme (NTGPASS);
- Commonwealth Superannuation Scheme (CSS); or
- non-government employee-nominated schemes for those employees commencing on or after 10 August 1999.

The agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or non-government employee-nominated schemes. Superannuation liabilities related to government superannuation schemes are held by the Central Holding Authority and as such are not recognised in agency financial statements.

t) Contributions by and Distributions to Government

The agency may receive contributions from Government where the Government is acting as owner of the agency. Conversely, the agency may make distributions to Government. In accordance with the Financial Management Act and Treasurer’s Directions, certain types of contributions and distributions, including those relating to administrative restructures, have been designated as contributions by, and distributions to, Government. These designated contributions and distributions are treated by the agency as adjustments to equity.

The Statement of Changes in Equity provides additional information in relation to contributions by, and distributions to, Government.

u) Commitments

Disclosures in relation to capital and other commitments, including lease commitments are shown at Note 15.

Commitments are those contracted as at 30 June where the amount of the future commitment can be reliably measured.
3. COMPREHENSIVE OPERATING STATEMENT BY OUTPUT GROUP

<table>
<thead>
<tr>
<th>Note</th>
<th>Children and Families</th>
<th>Total</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2013</td>
<td>2012</td>
<td>2013</td>
<td>2012</td>
</tr>
<tr>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
</tbody>
</table>

**INCOME**

- Taxation revenue
- Grants and subsidies revenue
  - Current
  - Appropriation
    - Output
    - Commonwealth
  - Sales of goods and services
  - Interest revenue
- Goods and services received free of charge
- Gain on disposal of assets
- Other income

**EXPENSES**

- Employee expenses
- Administrative expenses
  - Purchases of goods and services
  - Repairs and maintenance
  - Depreciation and amortisation
  - Other administrative expenses
- Grants and subsidies expenses
  - Current
  - Capital

**NET SURPLUS/(DEFICIT)**

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
</tbody>
</table>

**COMPREHENSIVE RESULT**

- (1) Includes DCIS service charges.

4. GOODS AND SERVICES RECEIVED FREE OF CHARGE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate and information services</td>
<td></td>
<td>5 172</td>
<td>5 087</td>
</tr>
</tbody>
</table>

5. GAIN (a) ON DISPOSAL OF ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net proceeds from the disposal of non-current assets</td>
<td>11</td>
<td>0</td>
</tr>
<tr>
<td>Less: Carrying value of non-current assets disposed</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Gain (a) on the disposal of non-current assets</td>
<td>11</td>
<td>0</td>
</tr>
<tr>
<td>Proceeds from sale of minor assets</td>
<td>0</td>
<td>15</td>
</tr>
<tr>
<td>Total Gain on Disposal of Assets</td>
<td>11</td>
<td>15</td>
</tr>
</tbody>
</table>

This Comprehensive Operating Statement by output group is to be read in conjunction with the notes to the financial statements.
6. PURCHASES OF GOODS AND SERVICES

The net surplus/(deficit) has been arrived at after charging the following expenses:

**Goods and services expenses:**

<table>
<thead>
<tr>
<th>Description</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>804</td>
<td>1 002</td>
</tr>
<tr>
<td>Advertising (2)</td>
<td>409</td>
<td>187</td>
</tr>
<tr>
<td>Agent Service Arrangements</td>
<td>3 422</td>
<td>3 422</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>-</td>
<td>14</td>
</tr>
<tr>
<td>Bank Charges</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>Clothing</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>Communications</td>
<td>819</td>
<td>968</td>
</tr>
<tr>
<td>Consultants (1)</td>
<td>437</td>
<td>1 374</td>
</tr>
<tr>
<td>Consumables / General Exp</td>
<td>303</td>
<td>584</td>
</tr>
<tr>
<td>Document Production</td>
<td>103</td>
<td>159</td>
</tr>
<tr>
<td>Entertainment / Hospitality</td>
<td>66</td>
<td>162</td>
</tr>
<tr>
<td>Food</td>
<td>19</td>
<td>24</td>
</tr>
<tr>
<td>Freight</td>
<td>44</td>
<td>88</td>
</tr>
<tr>
<td>Information Technology Charges</td>
<td>2 937</td>
<td>2 769</td>
</tr>
<tr>
<td>Insurance Premiums</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td>It Consultants</td>
<td>3</td>
<td>64</td>
</tr>
<tr>
<td>It Hardware And Software Exp</td>
<td>87</td>
<td>(54)</td>
</tr>
<tr>
<td>Legal expenses (4)</td>
<td>2 118</td>
<td>987</td>
</tr>
<tr>
<td>Library Services</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Marketing and promotion (3)</td>
<td>424</td>
<td>906</td>
</tr>
<tr>
<td>Medical/Dental Supply &amp; Srvcs</td>
<td>1</td>
<td>221</td>
</tr>
<tr>
<td>Membership And Subscriptions</td>
<td>11</td>
<td>14</td>
</tr>
<tr>
<td>Motor Vehicle Expenses</td>
<td>2 834</td>
<td>2 960</td>
</tr>
<tr>
<td>Office Requisites &amp; Stationery</td>
<td>307</td>
<td>479</td>
</tr>
<tr>
<td>Official Duty Fares</td>
<td>1 335</td>
<td>2 614</td>
</tr>
<tr>
<td>Other Equipment Expenses</td>
<td>386</td>
<td>763</td>
</tr>
<tr>
<td>Recruitment (5)</td>
<td>1 931</td>
<td>1 666</td>
</tr>
<tr>
<td>Reg/Advisory Boards/Committees</td>
<td>59</td>
<td>87</td>
</tr>
<tr>
<td>Relocation Expenses</td>
<td>29</td>
<td>7</td>
</tr>
<tr>
<td>Training And Study Expenses</td>
<td>1 198</td>
<td>2 645</td>
</tr>
<tr>
<td>Travelling Allowance</td>
<td>550</td>
<td>694</td>
</tr>
<tr>
<td>Unallocated Corporate Credit Card Expenses</td>
<td>(122)</td>
<td>99</td>
</tr>
</tbody>
</table>

(1) Includes marketing, promotion and IT consultants.
(2) Does not include recruitment, advertising or marketing and promotion advertising.
(3) Includes advertising for marketing and promotion but excludes marketing and promotion consultants’ expenses, which are incorporated in the consultants’ category.
(4) Includes legal fees, claim and settlement costs.
(5) Includes recruitment-related advertising costs.

7. CASH AND DEPOSITS

<table>
<thead>
<tr>
<th>Description</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>9 938</td>
<td>16 779</td>
</tr>
<tr>
<td></td>
<td>9 940</td>
<td>16 782</td>
</tr>
</tbody>
</table>
8. RECEIVABLES

<table>
<thead>
<tr>
<th></th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>516</td>
<td>124</td>
</tr>
<tr>
<td>Less: Allowance for impairment losses</td>
<td>(24)</td>
<td>(1)</td>
</tr>
<tr>
<td>Interest receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GST receivables</td>
<td>352</td>
<td>378</td>
</tr>
<tr>
<td>Other receivables</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Non-Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other receivables</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Receivables</strong></td>
<td>845</td>
<td>502</td>
</tr>
</tbody>
</table>

9. PROPERTY, PLANT AND EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Land</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At fair value</td>
<td>792</td>
<td>792</td>
</tr>
<tr>
<td><strong>Buildings</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At fair value</td>
<td>15 171</td>
<td>12 420</td>
</tr>
<tr>
<td>Less: Accumulated depreciation</td>
<td>(7 284)</td>
<td>(6 474)</td>
</tr>
<tr>
<td></td>
<td>7 887</td>
<td>5 946</td>
</tr>
<tr>
<td><strong>Plant and Equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At fair value</td>
<td>27</td>
<td>1 093</td>
</tr>
<tr>
<td>Less: Accumulated depreciation</td>
<td>(18)</td>
<td>(378)</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>715</td>
</tr>
<tr>
<td><strong>Transport Equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At fair value</td>
<td>0</td>
<td>33</td>
</tr>
<tr>
<td>Less: Accumulated depreciation</td>
<td>0</td>
<td>(31)</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td><strong>Total Property, Plant and Equipment</strong></td>
<td>8 688</td>
<td>7 455</td>
</tr>
</tbody>
</table>

Property, Plant and Equipment Valuations

DCF has not conducted any valuations of its assets. The values represented above are based on valuations conducted by DoH in the 2011-12 Financial Year.

The Fair Values of assets was determined based on any existing restrictions on asset use. Where reliable markets values are not available, the fair value of these assets was based on their depreciated replacement cost.

Impairment of Property, Plant and Equipment

Agency property, plant and equipment assets were assessed for impairment as at 30 June 2013 by DoH. No impairment adjustments were required as a result of this review.

2013 Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2012-13 is set out below:
## 2012 Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2011-12 is set out below:

<table>
<thead>
<tr>
<th></th>
<th>Land</th>
<th>Buildings</th>
<th>Plant and Equipment</th>
<th>Transport Equipment</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>Carrying Amount as at 1 July 2012</td>
<td>792</td>
<td>5,946</td>
<td>715</td>
<td>2</td>
<td>7,455</td>
</tr>
<tr>
<td>Depreciation</td>
<td>(809)</td>
<td>(4)</td>
<td>(2)</td>
<td>(815)</td>
<td></td>
</tr>
<tr>
<td>Additions/(Disposals) from asset transfers</td>
<td>2,751</td>
<td>(697)</td>
<td></td>
<td>2,054</td>
<td></td>
</tr>
<tr>
<td>Impairment losses reversed (a)</td>
<td>(6)</td>
<td></td>
<td></td>
<td>(6)</td>
<td></td>
</tr>
<tr>
<td>Other movements</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Carrying Amount as at 30 June 2013</strong></td>
<td><strong>792</strong></td>
<td><strong>7,888</strong></td>
<td><strong>8</strong></td>
<td><strong>0</strong></td>
<td><strong>8,688</strong></td>
</tr>
</tbody>
</table>

### 10. HERITAGE AND CULTURAL ASSETS

#### Carrying amount

<table>
<thead>
<tr>
<th></th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>At valuation</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Less: Accumulated depreciation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written down value – 30 June</td>
<td>5</td>
<td>5</td>
</tr>
</tbody>
</table>

#### Reconciliation of movements

<table>
<thead>
<tr>
<th></th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrying amount at 1 July</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Carrying amount as at 30 June</td>
<td>5</td>
<td>5</td>
</tr>
</tbody>
</table>

### Heritage and Cultural Assets Valuation

The Department of Children and Families has one cultural asset, which was capitalised at cost upon purchase in December 2006. The Asset was transferred from the Department of Health in 2011.

### 11. PAYABLES

<table>
<thead>
<tr>
<th></th>
<th>2013 $000</th>
<th>2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>875</td>
<td>1,925</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>11,708</td>
<td>5,308</td>
</tr>
<tr>
<td>Other payables</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td><strong>Total Payables</strong></td>
<td>12,583</td>
<td>7,333</td>
</tr>
</tbody>
</table>
12. PROVISIONS

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee benefits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation leave</td>
<td>3,989</td>
<td>4,764</td>
</tr>
<tr>
<td>Leave loading</td>
<td>763</td>
<td>806</td>
</tr>
<tr>
<td>Other employee benefits</td>
<td>26</td>
<td>15</td>
</tr>
<tr>
<td>Other current provisions</td>
<td>931</td>
<td>1,069</td>
</tr>
<tr>
<td><strong>Non-Current</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee benefits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation leave</td>
<td>1,604</td>
<td>1,984</td>
</tr>
<tr>
<td>Other provisions</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Provisions</strong></td>
<td>5,709</td>
<td>6,654</td>
</tr>
</tbody>
</table>

The Agency employed 595 Full Time Equivalent (FTE) employees as at 30 June 2013 (781 FTE employees as at 30 June 2012).

13. NOTES TO THE CASH FLOW STATEMENT

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reconciliation of Cash</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The total of agency ‘Cash and deposits’ of $9,940 recorded in the Balance Sheet is consistent with that recorded as ‘Cash’ in the Cash Flow Statement.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Reconciliation of Net Surplus/(Deficit) to Net Cash from Operating Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Surplus/(Deficit)</td>
<td>(15,881)</td>
<td>(558)</td>
</tr>
<tr>
<td>Non-cash items:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>815</td>
<td>550</td>
</tr>
<tr>
<td>Asset write-offs/write-downs</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>R&amp;M - Minor New Works Non Cash</td>
<td>6</td>
<td>35</td>
</tr>
<tr>
<td>(Gain)/Loss on disposal of assets</td>
<td>(11)</td>
<td>(15)</td>
</tr>
<tr>
<td>Changes in assets and liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Decrease/(Increase) in receivables</td>
<td>(343)</td>
<td>(355)</td>
</tr>
<tr>
<td>Decrease/(Increase) in prepayments</td>
<td>(26)</td>
<td>33</td>
</tr>
<tr>
<td>(Decrease)/Increase in payables</td>
<td>5,250</td>
<td>275</td>
</tr>
<tr>
<td>(Decrease)/Increase in provision for employee benefits</td>
<td>(1,187)</td>
<td>1,701</td>
</tr>
<tr>
<td>(Decrease)/Increase in other provisions</td>
<td>(138)</td>
<td>255</td>
</tr>
<tr>
<td><strong>Net Cash from Operating Activities</strong></td>
<td>(11,509)</td>
<td>1,921</td>
</tr>
</tbody>
</table>

14. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by DCF include cash and deposits, receivables and payables. DCF has limited exposure to financial risks as discussed below.
v) **Categorisation of Financial Instruments**

The carrying amounts of DCF’s financial assets and liabilities by category are disclosed in the table below.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financial Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and deposits</td>
<td>9,940</td>
<td>16,782</td>
</tr>
<tr>
<td>Loans and receivables</td>
<td>845</td>
<td>502</td>
</tr>
<tr>
<td><strong>Financial Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fair value through profit or loss (FVTPL): Designated as at FVTPL</td>
<td>12,583</td>
<td>7,333</td>
</tr>
</tbody>
</table>

w) **Credit Risk**

The agency has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to Government, the agency has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the agency’s maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

**Receivables**

Receivable balances are monitored on an ongoing basis to ensure that exposure to bad debts is not significant. A reconciliation and aging analysis of receivables is presented below.

<table>
<thead>
<tr>
<th></th>
<th>Aging of Receivables</th>
<th>Aging of Impaired Receivables</th>
<th>Net Receivables</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Internal Receivables</strong></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>2012-13</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not overdue</td>
<td>18</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>Overdue for less than 30 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdue for 30 to 60 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdue for more than 60 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total - Internal</strong></td>
<td>18</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td><strong>External Receivables</strong></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>2012-13</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not overdue</td>
<td>382</td>
<td>382</td>
<td></td>
</tr>
<tr>
<td>Overdue for less than 30 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdue for 30 to 60 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overdue for more than 60 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>827</td>
<td>827</td>
<td></td>
</tr>
<tr>
<td><strong>Total Receivables 2012-13</strong></td>
<td>845</td>
<td>0</td>
<td>845</td>
</tr>
</tbody>
</table>

**Reconciliation of the Allowance for Impairment Losses (b)**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening</td>
<td>0</td>
</tr>
<tr>
<td>Written off during the year</td>
<td>0</td>
</tr>
<tr>
<td>Recovered during the year</td>
<td>0</td>
</tr>
<tr>
<td>Increase/(Decrease) in allowance recognised in profit or loss</td>
<td>24</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>24</td>
</tr>
</tbody>
</table>
Aging of Receivables

<table>
<thead>
<tr>
<th></th>
<th>Aging of Receivables</th>
<th>Aging of Impaired Receivables</th>
<th>Net Receivables</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
</tr>
<tr>
<td>2011-12 Receivables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not overdue</td>
<td>481</td>
<td>481</td>
<td></td>
</tr>
<tr>
<td>Overdue for less than 30 days</td>
<td>4</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Overdue for 30 to 60 days</td>
<td>17</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Overdue for more than 60 days</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>502</td>
<td>502</td>
<td>502</td>
</tr>
</tbody>
</table>

Reconciliation of the Allowance for Impairment Losses

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening</td>
<td>2</td>
</tr>
<tr>
<td>Written off during the year</td>
<td>(8)</td>
</tr>
<tr>
<td>Recovered during the year</td>
<td></td>
</tr>
<tr>
<td>Increase/(Decrease) in allowance recognised in profit or loss</td>
<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
</tr>
</tbody>
</table>

x) Liquidity Risk

Liquidity risk is the risk that the agency will not be able to meet its financial obligations as they fall due. The agency’s approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

The following table details the agency’s remaining contractual maturity for its financial assets and liabilities. It should be noted that these values are undiscounted, and consequently totals may not reconcile to the carrying amounts presented in the Balance Sheet.

<table>
<thead>
<tr>
<th>Interest Bearing</th>
<th>Fixed or Variable</th>
<th>Less than a Year</th>
<th>1 to 5 Years</th>
<th>More than 5 Years</th>
<th>Non Interest Bearing</th>
<th>Total</th>
<th>Weighted Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td>$000</td>
<td></td>
<td>%</td>
</tr>
</tbody>
</table>

2013 Maturity analysis for financial assets and liabilities

Assets
Cash and deposits       9 940
Receivables            845
Total Financial Assets  10 785

Liabilities
Payables               12 583
Total Financial Liabilities 12 583

2012 Maturity analysis for financial assets and liabilities

Assets
Cash and deposits       16 782
Receivables            502
Total Financial Assets  17 284

Liabilities
Payables               7 333
Total Financial Liabilities  7 333
y) Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. It comprises interest rate risk, price risk and currency risk.

(i) Interest Rate Risk

DCF is not exposed to interest rate risk as agency financial assets and financial liabilities are non-interest bearing.

(ii) Price Risk

DCF is not exposed to price risk as the agency does not hold units in unit trusts.

(iii) Currency Risk

DCF is not exposed to currency risk as the agency does not hold borrowings denominated in foreign currencies or transactional currency exposures arising from purchases in a foreign currency.

Net Fair Value

The fair value of financial instruments is estimated using various methods. These methods are classified into the following levels:

Level 1 – derived from quoted prices in active markets for identical assets or liabilities.

Level 2 – derived from inputs other than quoted prices that are observable directly or indirectly.

Level 3 – derived from inputs not based on observable market data.

<table>
<thead>
<tr>
<th></th>
<th>Total Carrying Amount $000</th>
<th>Net Fair Value Level 1 $000</th>
<th>Net Fair Value Level 2 $000</th>
<th>Net Fair Value Level 3 $000</th>
<th>Net Fair Value Total $000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2013</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and deposits</td>
<td>9 940</td>
<td>9 940</td>
<td>9 940</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receivables</td>
<td>845</td>
<td>845</td>
<td>845</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Financial Assets</strong></td>
<td><strong>10 785</strong></td>
<td><strong>10 785</strong></td>
<td><strong>10 785</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>12 583</td>
<td>12 583</td>
<td>12 583</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Financial Liabilities</strong></td>
<td><strong>12 583</strong></td>
<td><strong>12 583</strong></td>
<td><strong>12 583</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2012</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and deposits</td>
<td>16 782</td>
<td>16 782</td>
<td>16 782</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receivables</td>
<td>502</td>
<td>502</td>
<td>502</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Financial Assets</strong></td>
<td><strong>17 284</strong></td>
<td><strong>17 284</strong></td>
<td><strong>17 284</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Liabilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payables</td>
<td>7 333</td>
<td>7 333</td>
<td>7 333</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Financial Liabilities</strong></td>
<td><strong>7 333</strong></td>
<td><strong>7 333</strong></td>
<td><strong>7 333</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
15. COMMITMENTS

(i) Capital Expenditure Commitments
Capital expenditure commitments primarily related to the construction of buildings. Capital expenditure commitments contracted for at balance date but not recognised as liabilities are payable as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013 Internal</th>
<th>2013 External</th>
<th>2012 Internal</th>
<th>2012 External</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within one year</td>
<td>1 251</td>
<td></td>
<td>1 540</td>
<td></td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td></td>
<td>925</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Later than five years</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 251</td>
<td></td>
<td>2 465</td>
<td></td>
</tr>
</tbody>
</table>

(ii) Operating Lease Commitments
The agency leases property under non-cancellable operating leases expiring from one to four years. Leases generally provide the agency with a right of renewal at which time all lease terms are renegotiated. The agency also leases items of plant and equipment under non-cancellable operating leases. Future operating lease commitments not recognised as liabilities are payable as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013 Internal</th>
<th>2013 External</th>
<th>2012 Internal</th>
<th>2012 External</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within one year</td>
<td>101</td>
<td></td>
<td>136</td>
<td></td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td>65</td>
<td></td>
<td>151</td>
<td></td>
</tr>
<tr>
<td>Later than five years</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>166</td>
<td></td>
<td>287</td>
<td></td>
</tr>
</tbody>
</table>

(iii) Other Expenditure Commitments
Other non-cancellable expenditure commitments not recognised as liabilities are payable as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013 Internal</th>
<th>2013 External</th>
<th>2012 Internal</th>
<th>2012 External</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within one year</td>
<td>11 879</td>
<td></td>
<td>16175</td>
<td></td>
</tr>
<tr>
<td>Later than one year and not later than five years</td>
<td>7 296</td>
<td></td>
<td>7859</td>
<td></td>
</tr>
<tr>
<td>Later than five years</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>19 175</td>
<td></td>
<td>24 034</td>
<td></td>
</tr>
</tbody>
</table>

Excludes capital and lease commitments.

(a) Internal commitments are to entities within the Northern Territory Government whereas external commitments are to third parties external to the Northern Territory Government.

16. CONTINGENT LIABILITIES AND CONTINGENT ASSETS
DCF had no contingent liabilities or contingent assets as at 30 June 2013 or 30 June 2012.

17. EVENTS SUBSEQUENT TO BALANCE DATE
No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.
## 18. WRITE-OFFS, POSTPONEMENTS, WAIVERS, GIFTS AND EX GRATIA PAYMENTS

<table>
<thead>
<tr>
<th>Agency No. of Trans. 2013 $000</th>
<th>Agency No. of Trans. 2012 $000</th>
<th>Territory Items No. of Trans. 2013 $000</th>
<th>Territory Items No. of Trans. 2012 $000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Write-offs, Postponements and Waivers Under the <em>Financial Management Act</em> Represented by:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amounts written off, postponed and waived by Delegates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Irrecoverable amounts payable to the Territory or an agency written off</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Losses or deficiencies of money written off</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public property written off 6 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Waiver or postponement of right to receive or recover money or property</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Written Off, Postponed and Waived by Delegates</strong> 6 2 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Gifts Under the <em>Financial Management Act</em></strong> 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ex Gratia Payments Under the <em>Financial Management Act</em></strong> 117 1 0 0 0</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Agency No. of Trans. 2013**: $000
- **Agency No. of Trans. 2012**: $000
- **Territory Items No. of Trans. 2013**: $000
- **Territory Items No. of Trans. 2012**: $000

**Note**: The table provides a summary of write-offs, postponements, waivers, gifts, and ex gratia payments. The data is organized to show the number of transactions and the amount ($000) for the years 2013 and 2012 for both agency and territory items.
Part VI – NGO FUNDING
Overview

In 2012-13, DCF allocated a total of $33.32 million to the NGO sector to deliver a range of services across the Territory:

<table>
<thead>
<tr>
<th>DCF allocated funding to the NGO sector by program allocation: 2012-13¹</th>
<th>$M</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Support</td>
<td>$8.75</td>
</tr>
<tr>
<td>Domestic and Family Violence</td>
<td>$9.76</td>
</tr>
<tr>
<td>Out of Home Care</td>
<td>$8.64</td>
</tr>
<tr>
<td>Peak Bodies</td>
<td>$3.03</td>
</tr>
<tr>
<td>Youth Services²</td>
<td>$2.17</td>
</tr>
<tr>
<td>Crisis Response and General Support</td>
<td>$0.45</td>
</tr>
<tr>
<td>Transition to Independence</td>
<td>$0.21</td>
</tr>
<tr>
<td>Early Childhood</td>
<td>$0.18</td>
</tr>
<tr>
<td>Sexual Assault</td>
<td>$0.13</td>
</tr>
<tr>
<td><strong>TOTAL FUNDING³</strong></td>
<td><strong>$33.32</strong></td>
</tr>
</tbody>
</table>

¹ Machinery of government changes resulted in grant programs for homelessness and sexual assault being transferred to other agencies.
² Majority of youth services grants ceased on 4 March 2013.
³ Total funding allocation includes annual indexation and the Equal Remuneration Order (ERO) payment commitment made by the Northern Territory Government.
Organisations funded in 2012-13

DCF funded 55 NGOs to deliver a range of services in 2012-13. The funded organisations included:

- Aboriginal and Torres Strait Islander Healing Foundation Ltd
- Aboriginal Resource and Development Services Inc
- Akeyulerre Inc
- Alice Springs Women’s Shelter Incorporated
- Anglicare NT (The Synod of the Diocese of the NT Inc)
- Anyinginyi Health Aboriginal Corporation
- Australian Red Cross Society NT
- Barkly Shire Council
- Bawinanga Aboriginal Corporation
- Belyuen Community Government Council
- BoysTown Inc
- CatholicCare NT
- Central Australian Aboriginal Congress Inc
- Children’s Services Support Program (Central Australia) Inc
- Children’s Services Support Unit WA (CSSU)
- City of Darwin
- City of Palmerston
- Create Foundation Ltd
- Crisis Accommodation Gove Inc
- Crisis Line Inc (T/A Lifeline Top End)
- Darwin Aboriginal and Islander Women’s Shelter Inc
- Darwin Family Day Care Inc (NT Child Care Group)
- Darwin Toy Library Inc
- Dawn House Inc
- Foster Care NT Inc
- Gap Youth Centre Aboriginal Corporation
- Good Beginnings Australia Ltd
- Human Services Training Advisory Council Inc
- Industry Education Networking Pty Ltd
- Julalikari Council Aboriginal Corporation
- Life Without Barriers
- Lifestyle Solutions (Aust) Ltd
- Mabunji Aboriginal Resource Association Inc
- Melaleuca Refugee Centre TTSS of the NT Inc
- Mission Australia
- National Association for Prevention Child Abuse and Neglect
- Nhulunbuy Community Toy Library Inc
- NT Christian Schools Association
- NT Council of Social Service Incorporated (NTCOSS)
- Parenting Research Centre
- Relationships Australia NT Inc
- Roper Gulf Shire Council
- Ruby Gaea Darwin Centre Against Rape Inc
- Somerville Community Services Inc
- Somerville Foundation Inc
- Strong Aboriginal Families, Together
- Tangentyere Council Incorporated
- Tennant Creek Women’s Refuge Incorporated
- The Gathering Incorporated
- The Katherine Women’s Crisis Centre Inc
- The Salvation Army (NT) Property Trust
- Warlpiri Youth Development Aboriginal Corporation (T/A Mt Theo Program and Mt Theo-Yuendumu Substance Misuse Aboriginal Corporation)
- Wurli Wurlingjang Aboriginal Corporation
- Young Women’s Christian Association Inc
- Yuendumu Women’s Centre Aboriginal Corporation
Part VII – APPENDICES
Appendix 1(a):
Committee and council membership

In August 2012, the Office of Youth Affairs and the responsibility of the Youth Minister’s Round Table of Young Territorians and Youth Justice Advisory Committee were transferred out of DCF.

Due to machinery of government changes the Northern Territory Child Protection External Monitoring and Reporting Committee and the Northern Territory Families and Children Advisory Council were disbanded.

Ministerial Groups

Northern Territory Child Protection External Monitoring and Reporting Committee
Chairperson: Professor Graham Vimpani
Members: Mr Frank Hytten, Mr Danny Munkara, Mr Terry Murphy, Ms Teresa Neihus, Ms Jacqui Reed, Dr Sven Silburn and Ms Joyce Taylor.

Northern Territory Families and Children Advisory Council
Chairperson: Ms Liza Balmer
Members: Ms Jane Lloyd, Dr Michael Myers, Ms Deborah Noll, Ms Marilyn Roberts and Ms Jennie Schryver.

Youth Minister’s Round Table of Young Territorians
Chairperson: Mr Allan Sommerville
Members: Mr Thomas Ballas, Ms Rochelle Cabry, Ms Elizabeth Fogarty, Ms Olivia Johnson, Mr Caleb Maru, Mr Sebastian Pascoe, Ms Sarah Tam-Perez, Ms Natasha Pilakui, Mr Renon Schafer, Ms Jessica Sullivan and Ms Janet Truong.

Crime Victims Advisory Committee
Chairperson: Ms Louise Ogden
Members: Mr Peter Beaumont, Mr Michael Campbell, Ms Peggy Cheong, Ms Betty Herbert, Ms Gabrielle Martin, Ms Lesley Merrett, Mr Ken Middlebrook, Ms Shelley Parkin, Sup Sean Parnell, Ms LU Steuart and Ms Janet Taylor.

Screening Authority (Working With Children Clearances)
Members: Ms Rosslyn Chenoweth, Mr Craig Drury, Mr Joshua Ingrames, Mr Earl Johnson, Ms Marilyn Lester, and Ms Barbara Pedersen.

Departmental Groups

DCF Executive Leadership Group
Chairperson: Chief Executive Officer
Members: Executive Director – Corporate Services
Executive Director – Office of the Chief Executive
Executive Director – Policy and Partnerships
Regional Executive Director’s, Greater Darwin, Katherine and Northern, and Central Australia
Director – Aboriginal Collaboration, Engagement and Strategy

DCF Audit and Risk Management Committee
Chairperson: Executive Director – Corporate Services
Members: Executive Director – Office of the Chief Executive
Executive Director – Policy and Partnerships
DCF Finance Committee (disbanded and incorporated into ELG meetings as of April 2013)
Chairperson: Executive Director – Corporate Services
Members: Executive Director – Policy and Partnerships
Chief Finance Officer

Information Management Committee (discontinued in January 2013 and re-established in 2013-14 with new Terms of Reference and membership)
Chairperson: Executive Director – Policy and Partnerships
Members: Deputy Chief Executive (vacant)
Executive Director – Corporate Services
Director – Corporate Performance and Reporting
Data Manager Performance and Reporting
Senior Manager Quality and Practice
Chief Information Officer (DoH)
Director – Community Care Information Services (DoH)

Out of Home Care Reform Steering Committee
Chairperson: Chief Executive Officer
Members: Executive Director – Corporate Services
Executive Director – Office of the Chief Executive
Executive Director – Policy and Partnerships
Regional Executive Directors, Greater Darwin, Katherine and Northern Region, and Central Australia
Senior Director – Strategic Reform
Chief Finance Officer

Strategic Workforce Committee
Chairperson: Executive Director – Corporate Services
Members: Executive Director – Regional Services
Executive Director – Policy and Partnerships
Senior Director – Corporate Services
Director – Learning and Workforce Development
Director – Human Resources Management

Change Management Communications Committee
Chairperson: Executive Director – Corporate Services
Members: Two representatives from:
Policy and Partnerships
Corporate Services
Remote Services
Greater Darwin and Territory Wide Services
Katherine and Northern Region
Central Australia Region
Office of the Chief Executive
DCF Union delegate
Appendix 1(b):
DCF representation on committees

The following provides a cross section of DCF representation on committees in 2012-13:

**Australia**

- Australian Statutory Child Protection Learning and Development Group
- Building Capacity and Expertise Working Group (sub-group of the National Framework for Protecting Australia’s Children Implementation Working Group)
- Child Protection and Youth Justice Working Group
- Common Approach to Assessment Referral and Support Taskforce
- Community Services Disaster Recovery Sub-Committee
- Crime Victims Advisory Committee
- Cross Jurisdiction Social Finance Working Group
- Find and Connect Committee
- Housing and Homelessness Policy and Research Working Group
- Income Management Key Agencies Working Group
- National Child Protection and Family Law Collaboration
- National Community Services Information Management Group
- National Framework for Protecting Australia’s Children Implementation Working Group
- National Plan to Reduce Violence Against Women Senior Officials Working Group
- National Plan to Reduce Violence Against Women National Implementation Panel
- National Youth Reference Group
- Pay Equity Taskforce
- Research, Evaluation Data Working Group
- Select Council on Women’s Issues
- Select Council on Women’s Issues Senior Women’s Officials Group
- Specialist Homelessness Services Collection Working Group
- Standing Council on Community and Disability Services
- Standing Council on Community and Disability Services Advisory Group
- Stronger Futures Child Youth, Family and Community Wellbeing Implementation Plan, Commonwealth and Northern Territory Governance Group
- Work Life Balance Working Group
Northern Territory

- Accommodation Action Groups (Darwin, Katherine, Barkly and Alice Springs)
- Agency Heads of Corporate Services
- Alice Springs Integrated Response to Family Violence Reference Group
- Alice Springs Youth Co-ordination Committee
- Anglicare Communities for Children Strategic Advisory Group
- Australian Early Development Index Co-ordination Committee
- Barkly Youth Services Providers Network
- Central Australian Family Violence and Sexual Assault Network
- Central Intensive Family Support Implementation Team: Parenting Response Resource Centre
- CHAIN Katherine Interagency Forum
- Chief Executives’ Child Protection Taskforce
- Chief Executives’ Co-ordination Committee
- Child Protection External Monitoring and Reporting Committee
- Child Safety and Wellbeing Directors Network
- Community Child Safety and Wellbeing Team Steering Committee
- Counter Disaster Council
- Darwin Domestic Violence Network
- Early Childhood Development Steering Committee
- Effective Engagement with Aboriginal People Working Group
- Housing and Homelessness Advisory Group
- Human Services Training Advisory Council
- Human Resources Management and Development Committee
- Information Sharing Legislative Reform Reference Group
- Katherine Interagency Tasking and Co-ordination Group
- Katherine Youth Interagency Tasking and Co-ordination Group
- Local Court Family Matters Users Forum
- Mobile Outreach Service Plus Expert Reference Group
- Multi Agency Assessment and Coordination (MAC) Business Meetings
- MAC Referral Pathways Working Group
- NGO Partnership Forum
- Northern Territory Australian Early Development Index (AEDI) Coordination Committee
- Northern Territory AEDI Report Working Group
- Northern Territory Council of Social Services
- Northern Territory Families and Children Advisory Council
- Northern Territory Youth Affairs Network Subcommittee
• Northern Territory Remote Service Delivery Board of Management Committee
• DCF Union Consultative Committee
• Office of the Commissioner for Public Employment General Bargaining Reference Group
• Palmerston and Rural Workers with Youth Network
• Regional Children and Families Partnership Meeting, Central Australia
• Remote Accommodation Working Party
• Rivers of Hope - Katherine Family Violence and Sexual Assault Network
• Sexual Assault Network Darwin
• Social Responsibility Sub-committee
• Statistical Liaison Network
• Strategic Interagency Group (Family Responsibility Program)
• Stronger Futures Implementation Working Group
• Youth Interagency Tasking and Co-ordinating Group and East Arnhem Youth Interagency Network
• Youth Minister’s Round Table of Young Territorians
• Youth Services Alice Springs Forum
Disclaimer

We have taken due care and skill in ensuring information contained in this annual report was true and correct at the time of publication, however changes in circumstances after the time of publication may impact on its accuracy. We do not warrant that it is correct, complete or suitable for the purposes for which it is intended to be used. We disclaim all liability associated with the use of this information.

Aboriginal and Torres Strait Island readers and viewers should be aware that this material may contain images or names of deceased persons.

© Northern Territory Government